

Notes of the Town Council's Community Development Working Group Meeting held on 31 August 2010, in the Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Jeannette Marsh (JM)

Members - Cllrs Bartlett(JB), Dunscombe(WD), Gilham (JG), Height (BH), Inchley (CI), Lockey (CL), Lovell (ML), J. Marsh (JM), T. Marsh (TM), Marvin (DM), Parham(JP) and Shearn (NS),

The Chairman opened the meeting, welcoming members before providing a brief on Health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

Note CD10. 10/11 Apologies for absence – Cllr Robinson.

Resolve; Proposed by Cllr JM that the apologies are accepted and recorded.

Note CD11. 10/11 Members Declarations of Interests – None declared.

Note CD12. 10/11 Notes & Actions Points of the Previous Meeting

The Notes of the Community Development Working Group meeting held on the 15 June 2010 were considered for accuracy and content.

Resolve: Proposed by Cllr DM, Seconded by Cllr ML by a unanimous vote that the Notes of the Meeting of the Community Development Working Group held on the 15 June 2010 be approved as a true record and signed by the Chairman.

Note CD13. 10/11 Matters Arising from the Notes / Action Points - None raised.

Note CD14. 10/11 Partnership Matters

a)	Community Safety	SCC Community Directorate provide information relating to Community Safety Consultation Survey – They wish to hear the public's views on what they feel are the highest community safety priorities for Somerset and the local area in which they live. Limited copies of survey leaflet available from the TC Offices and online survey available on www.somerset.gov.uk/safer_communities
	Resolve;	Proposed by Cllr DM, Seconded by Cllr JB, by a unanimous vote that the matter is noted.
b)	Mendip CCTV User Group	Minutes of the meeting held 10 June 2010 (previous distributed by email and hard copy with the agenda).
	Resolve;	Proposed by Cllr DM, Seconded by Cllr JB, by a unanimous vote that the matter is noted.
c)	Chamber of Commerce	Minutes of the meeting held 18 May 2010 (previous distributed by email and hard copy with the agenda).
	Resolve;	Proposed by Cllr JM by unanimous vote that the matter is noted.
d)	Community Council	2009/2010 Review of the Year received. Invitation and Agenda for their AGM & Community Project Showcase to be held at Horton Village Hall, Nr Ilminster on Wednesday 15 September 2010 at 4pm.

	Resolve;	Proposed by Cllr DM, Seconded by Cllr JB, by a unanimous vote that the matter is noted.
e)	Twinning Association	Minutes of their meeting held 19 June had been distributed with the agenda. The Twinning Association requested Council to consider the question of the 50 th anniversary gift to Misburg although some way off in May 2011.
	Resolve;	Proposed by Cllr JB, Seconded by Cllr ML, by a unanimous vote that one of the existing engraved Town-scape wall plates are used as a present for the 50 th anniversary gift to Misburg along with a frame compilation of photographs of the Town of 50 years ago and at present which Cllr Inchley volunteered to progress. The Twinning Association is to be consulted as to the Town Councils proposals.
f)	Town Information Signs	Following review of locations, final draft now available (actual size template shown to the meeting), 6 Boards approved funded by 106 monies however only 4 will be erected currently as permissions by Aviva who now own the Townend Shopping Park was still outstanding for the remaining two boards.
	Resolve;	Proposed by Cllr JM by a unanimous vote that the matter is noted.
g)	Speed Indicator Devices	Received recent the data for our two SIDs and the data appears to indicate making very little difference to the recorded speeds. The data extracted is as follows; Waterloo Road – Now 5 th Installation Original Mean Speed 31.3 Now 32 Original 85%ile Speed 38.5 Now 38 Volume of traffic remains around 23,000 Old Wells Road – Now 1st Installation Original Mean Speed 20 Now 22 Original 85%ile Speed 34 Now 35 Volume of traffic remains around 23,000
	Resolve;	Some concern was raised to the effectiveness of the Speed Indicator Devices from the data received and that they did not record the speed after the vehicle had passed the sign. Proposed by Cllr CI, Seconded BY Cllr WD by a unanimous vote that the matter is noted. The Town Council is to write to the Traffic Police, Speed Camera Partnership (if still in existence) and the Road Safety Partnership requesting enforcement in the areas where the SIDs are positioned and to also write to Somerset County Council requesting provision of a pedestrian Crossing in Waterloo Road outside the School and Children's Centre. To request SCC (Dave Grabham) to in future provide Speed Indicator Devices that could record and log actual traffic speeds after passing the device.

Note CD15. 10/11 Community & Leisure Portfolio Matters – Cllr Judy Bartlett

a)	Shepton Mallet Fun Run	Request for Community Grant of £100 towards revenue and running costs for this years event received from Sue Cook (organiser). Previous awards = £100 Dec09 - £100 Aug05 - £68 Sept03 - £100 Oct01 - £49 Nov 2000.
	Resolve;	Proposed by Cllr ML, Seconded by Cllr WD, by a unanimous vote that recommendations are put to Council to award a Community Grant of £100. The Council would wish to be provided with a financial statement following completion of the event. Any future grant request should comply fully with the Council's Community Grants Policies, Criteria and Procedures with any such application being made in good time and well before the event.

b)	Digital Arts Festival 2010	Request consideration of financial support to this years event. (Previous information sent via email to all Cllrs). Previous award 15 Oct 2009 = £1,000.
Resolve;		Proposed by Cllr CI, Seconded by Cllr WD, by a vote of 12 For and 1 Abstention that a recommendation is put to Council that it would support the event "in principle" with an award of a £500 grant with the funds being vired from Bands in the Park budget heading subject to confirmation that a venue within the Town had been secured and a financial statement for last year's event and budget forecast showing both estimated income and expenditure for the current year being made available prior to the meeting of Council on the 7 September when a final resolve would be made in the matter. The applicant should also be made fully aware that any future request for financial support / grant funding should comply fully with the Council's Community Grants Policies, Criteria and Procedures with any such application being made in good time and well before the event.
c)	Hillmead Youth Club Community Grant	Requests support by way of £200 community grant to purchase equipment for newly organised Youth Club. PCSO Guy Dury working with group. Previous awards Nov 2000 £200 and Dec 2001 £350.
Resolve;		Proposed by Cllr JB, Seconded by Cllr BH, by a vote of 11 For and 2 Abstentions that a Community Grants of £200 is awarded. Unless of exceptional circumstances all future grant applications should comply fully with the Councils Grant Policies, Criteria and Procedures.

Note CD16. 10/11 Regeneration Portfolio Matters

a)	Sports & Recreation Facilities	Consideration as to how the Town Council and Partners can improve and expand facilities within the Town. Possibilities of taking over West Shepton Playing and also possibilities of a new multi purpose facility. Outcome of investigative meeting held with various stakeholders, clubs and groups on Wednesday 24 August 2010.
Resolve;		Members of the Working Group and other Cllrs present at the previous meeting provided an appraisal of the meeting (Notes attached). Various options were reviewed. It was considered that a long term lease should be provided to all existing tenants, which had a future expiry date applicable to all parties. The lease should also obtain a clause to ensure each tenant was relocated should the lease be terminated early. This would enable the existing Clubs / Groups to obtain funding and invest / improve / expand their existing facilities. Proposed by Cllr DM, Seconded by Cllr JC, by a unanimous vote that the current Working Party consisting of Cllrs CI, JP, NS, JC and WD continue to collate and compile a fully costed and balanced report into all areas of Sports Provision within the Town and the various options available which is also to include requesting MDC as current land owner to proceed to obtain "Fields In Trust" status to protect the current provision. The report should be finalised or an update submitted to the next meeting of the Community Development Working Group on Tuesday 19 October 2010.

Note CD17. 10/11 Cenotaph Enhancement Project

Cenotaph Enhancement Project	The Clerk provided an update to progress and confirmed that the approved works specification, schedule and drawing would be available shortly. A short list of approved contractors with an expression of interest had been collated. A working party was now required to oversee the tender and work through to completion. The Clerk also recommended the
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	employment of a qualified architect or parties to support the Council through the process to project completion and eventual handover / adoption by SCC. There was a cost implication and a risk / benefit equation to be considered as well as budget provision over and above the funding already allocated from the 106 monies. Several options for support from various parties and in various formats were considered.
Resolve;	Proposed by Cllr TM, Seconded by Cllr JB, by a vote of 10 For and 3 Abstentions that recommendations are put to Council that executive powers are afforded to a Working Party consisting of Cllrs CL, JP, WD, NS, CI and TM in consultation with the Clerk to proceed with the project in its entirety with support of a qualified architect /company through to completion and eventual handover / adoption of hard landscape areas to SCC Highways with the additional budget provision of £3,350 currently held in Community Projects vired if needed. The Council is to be kept fully informed of progress and also if any future budget requirement was identified other than that already allocated.

Note CD18. 10/11 Agenda for the next meeting – Tuesday 19 October 2010

- a. **Code of Conduct Team** - Reminder that one of the MDC Code of Conduct team will be attending to provide support training as to Declaration of Interest and Councillor’s have been previously requested to provide list of questions and scenarios prior to the meeting to the Clerk to enable a qualified response from the MDC Officer at the meeting.
- b. **Next Agenda and Meeting** – Requirement for person to set agenda (unless compiled by 10 October by the Clerk) and someone to Clerk / take notes of the meeting.

The Chairman thanked members for their attendance and closed the meeting at 8.45pm.

Cllr J.M. Marsh

Chairman

Signature;_____

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