

Minutes of the Annual Town Meeting held on 27 April 2010, in the Peter Street Rooms, Peter Street, Shepton Mallet.

Present: Chairman - Councillor J.M. Marsh

Cllrs: Dunscombe, Height, Kinison, Lockey, Lovell, Marsh T., Marvin, Parham, Robinson & Shearn. Jane Atkinson & Morgana Pugh (Wall to Wall Productions) & Police Inspector Mark Nicholson and PC Darren Walton (new Town Beat Officer)

There were 24 members of the public and two members of the press in attendance.

The Chairman opened the meeting, welcomed the members of the public, persons providing presentations and Councillors. Emergency evacuation procedures were informed.

1. 2010 Apologies for Absence – Cllrs Bartlett (health) & Inchley (meetings). Mr George Bartlett.

2. 2010 Police Update – Police Inspector Mark Nicholson introduced himself and provided a summary of his career to-date and his current role where he managed some 40 officers. He considered that he had an excellent team in Shepton Mallet. He considered the team could make a positive impact and bring offenders to justice. He admit that they did not get matters right all the time but would strive to learn and improve where possible. He then provided a question and answer session with Cllrs and townsfolk which included;

- Station office sometimes closed – They had to balance benefits verses costs and there was a hatch phone available;
- Lack of police presence during evenings and appeared little impact on anti social behaviour and when the pubs closed – Their patrols did target hot spots;
- Boy racers in Commercial Road car park leaving rubbish – Current initiative taking place this weekend;
- Town Centre weight restriction being violated;
- Recent problems with 4 cars being set alight in Hillmead – Specialist team dealing with;

PC Darren Walton the new Towns Beat Officer provided a short introduction. Inspector Mark Nicholson then left the meeting and PC Darren Walton remained and took part in the meeting, noting any crime and community safety matters as they were raised.

3. 2010 Towns Filming Project – Jane Atkinson & Morgana Pugh (Wall to Wall Productions) provided a presentation as to how the program had come about. Both worked for Wall to Wall productions who were working for the BBC to deliver a six part, one hour, prime time television series on the History of Retailing covering a Market Town Centre from 1870 to 1970. Jane's remit included looking after logistic matters while Morgana dealt with the people in the team and the historical research. Every episode would represent a key decade of four retail trades using five empty or existing shops and the market place. They had completed one year's research to get to their current position. Many such Towns had been review but Shepton had come out as the favoured location mainly due to the market place which they deemed much tidier than other locations. Each of the retail trades would focus on a family living and currently working in their particular trade.

A short video was then shown to the meeting to provide an idea of what they were trying to achieve. They would be moving the production team in around the 24 May using the warehouse off of Great Ostry and around the 14 June they would start renovating the required shops. Each of the six decades would be filmed over six days with the first day covering the exterior and market place using rigged / crane cameras and the following five days would be using four small cameras with one inside each of the shops. They would not be closing off the market square and there would not be any other limited access with the exception of restrictions to the shops being used. The program was scheduled to be screened in November, leading up to Christmas in the current year. Contact with them was available through the District Council and they would have a website set up when the program was launched.

The Chairman thanked both presenters for a most enjoyable insight and was quite excited and looking forward to the events. Jane Atkinson & Morgana Pugh then left the meeting.

4. 2010 Minutes

The Minutes of the Annual Town Meeting held on 28 April 2009 were considered for accuracy and content.

Resolve: Proposed by Cllr Height, seconded by Cllr Lovell, that the Minutes of the Annual Town Meeting of 28 April 2009 were approved and signed as a true record by the Chairman.

5. 2010 Matters Arising

Town Clock Refurbishment – Enquiry in to progress – The Clerk provided an update and informed that the restoration and upgrading to electrical movement would be completed within three months.

6. 2010 Chairman's Report – The Chairman provided a summary of her written report;

Year as Chairman

The Municipal Year had been a busy and challenging year especially given the severe weather over the winter period. The Chairman expressed gratitude for support of all her fellow Councillors and also to the Councils management team, Cllr Neil Shearn (Vice-Chairman), Cllr John Parham (Administration), Cllr Margaret Robinson (Collett Park), Cllr Judy Bartlett (Community & Leisure), Cllr Terry Marsh (Footpaths & Properties), Cllr John Gilham (Planning), Cllr Chris Inchley (Regeneration) and the Clerk for all their hard work throughout the year. It was unfortunate, due to outside commitments that ex members Ashley and Kay Taylor had resigned, with Cllr Dunscombe joining the Council and a further by-election to take place in early June 2010.

Allotments

The Town Council operates and manages 92 allotment plots on four sites within the Town, located at Hitchen Lane which we rent and Whitstone Road, along with two sites just off Allyn Saxon Drive, which the Town Council owns. Walling to the Allyn Saxon allotment site has been rebuilt and repaired. Allotments are still very much in demand and the current waiting list of 20 is taking some 12 months to obtain an allotment.

Collett Park

Day to day maintenance and improvements continue under the current contract which is programmed to operate until October 2011. CCTV has been piloted in Collett Park and following its success we now have a permanent facility. Saturday 13 June 2009 was our annual 'Collett Festival' which was again a resounding success and our thanks to Cllr Margaret Robinson for continued organisation of the event. This year's event will be held on Saturday 12 June from 11am until 5pm. A number of new trees have been planted within the park as memorial trees in respect of members no longer with us, the latest of which was in memory of our previous Clerk the late Mr Brian White. New outdoor fitness equipment has been installed in the park which has been very successfully received and used by all sectors of the community and a project is currently underway to expand on the current provision. New and strong metal fencing and gates have been installed to both play areas with Collett Park as well as a Pyrcantha hedge to protect a boundary wall adjoining the park.

Planning Applications

The number of application considered this year is 96, which is a 10% decrease on the previous year. Of the total applications considered throughout the year and which a MDC decision has been informed only 4 of the recommendations (less than 5%) were not in accord with the District Council final decision. The Town Council remains concerned regarding the number of trees being felled especially within the Towns Conservation Areas.

The Cenotaph

The contracts defect period to the previous Restoration and Cleaning project has just completed with minor remedial works being completed by Ellis & Co of Shepton Mallet. Planning permission has now been obtained for the enhancements project which will provide an ambient setting for the Cenotaph within both hard and soft landscape areas. The work is to be tendered to suitable qualified contractors during the summer with a view to works starting in mid November this year and completing by April 2011.

Waterloo Road Highway Safety

The Town Council has continued under Section 137 powers to fund a Speed Indicator Device outside of Shepton Mallet Infants School and Childrens Centre in Waterloo Road and an additional one has now been installed within Old Wells Road. Both of these will be funded by SCC in the forthcoming year.

Christmas Lights

The Council has continued to work in partnership with the Chamber of Commerce to provide a festive display and tree within our Town Centre.

Regeneration Schemes

The Townscape Heritage Initiative continues to progress until completion due in 2011 along with the positive work towards the project to restore, repair and enhance the Market Cross, following which the Market Cross will be transferred into the care of the Town Council as trustees.

The Town Council hosted a Civic Reception in July for our Germany twinning partners Misburg during their visit to the Town which was facilitated by our local Twinning Association.

Supporting the Community

We have continued to supported groups, events and projects of all sizes within the community both by lobbying such as to the Shepton Mallet Football Club to their expansion aspirations and by way of continued financial support to valued organisations such as the CAB, TIC and Mendip Community Transport. Of the total sum in excess of £20,000 some £6,812 was provided to support the Town Centre CCTV system, £5,500 to support Heritage Schemes and £7,875 was made by way of grants to local organisations and clubs.

Council Offices

Following problems with Radon Gas emissions the Town Council offices, leased from Mendip District Council, have had a new sealed floor installed and the room decorated at no costs to the Town Council and we wish to thank the Fire Station for use of temporary offices during the building work period. The office computer infrastructure, systems and software have all been upgraded to enable a stable and efficient working platform for at least the next five year period.

Future Projects

The Town Council will look to review its aspirations for a Civic Hall and Town Council Offices, when balanced with other priorities within the Town. The project to restoration and upgrade to electric drive of the Town Clock within the High Street will be progressed. The aspiration and work for an extension of the Strawberry Line into Cannards Grave will continue. It is envisaged that the project to provide six information boards within the Town can also be delivered in the coming months.

We are still pushing for the provision of a Pedestrian Crossing at both Shepton Mallet Infants School and Whitstone Community College, which will also provide traffic calming in these areas.

The Town Council following tight budget restraints has again for a second consecutive year kept the parish rate of Council Tax at a zero increase for the forthcoming fiscal year, so budgets are tight but we will strive to support the community in every way possible throughout the difficult economic climate that we are currently encountering.

- 7. 2010 Financial Report – Audited Accounts April 2008 – March 2009** – The Chairman presented the audited Accounts, a copy of which had been supplied with the Agenda. The Clerk responded to questions raised.

Resolve: That the Audited Financial Accounts (Appendix A) as attached to these Minutes for the Year Ending 31 March 2009 are noted.

- 8. 2010 Recreational Ground Trust Collett Park – Annual Report Year Ending 31 March 2010** – The report for the year ending 31 March 2010 was presented as required by Section 45 of the Charities Act 1993. No questions were put.

Resolve: That the Recreational Ground Trust Annual Report (Appendix B) as attached to these Minutes for the year ending 31 March 2010 be approved.

9. 2010 Shepton Mallet Cenotaph Charity – Annual Report Year Ending 31 March 2010 – The report for the year ending 31 March 2010 was presented as required by Section 45 of the Charities Act 1993. No questions were put.

Resolve: That the Shepton Mallet Cenotaph Charity Report (Appendix C) as attached to these Minutes for the year ending 31 March 2010 be approved.

10. 2010 Public Forum

Church Lane - Dog fouling and street lighting removed and not replaced – The Town Council would look into the matter.

Plaque for late Brian White’s memorial tree - The Town Council would look into the matter.

Insured value of the Cenotaph – This would be looked during the Town Councils insurance review due in June before the next insurance renewal due July 2010.

Earmarked Reserves for the Civic Hall – Once current office lease had been reviewed and decided by February 2011 then the earmarked fund and Civic Hall could be reviewed. Any proposal should be consulted with the community.

Exposed litter when Station Road embankment is cut – the Town Council would liaise with the District Council to ensure that the area was litter picked following the grass cutting.

Commercial Car Park littering and Boy Racers – Police current undertaking an operational initiative.

Cleaning of Church Lane, around the Church and Market place very poor and inadequate – District members would support and raise the matter with their Council. Several considered that during the next few months and to support the BBC filming event there should be a push to clean up the Town Centre.

Future Increase Earmarked Reserve Fund for the Cenotaph – Matter noted and would be reviewed during next year’s Precept considerations.

Update to provision of Grit Bins – It was informed that the Town Council had just purchased 17 bins and these would be located within the next month throughout the Town in agreed designated locations. The Town Council also had a small stock of bagged salt / grit in its depot which in the future may be able to be supplied for areas that do not have a local grit bin.

An enquiry as to what was happening to the unofficial encampment at Old Wells Road and site access was a problem – The matter would be investigated with the District Council.

Public Transport – Mr Clive Pearson provided an update and was pleased to inform that SCC had confirmed that no services would be cut in the current year up until March 2011. He requested the Town Council to see if double yellow lines could be placed on the highway in St Peters Road from the Old Wells Road junction to the Finch Close junction as the buses serving the Community Hospital via Bucklers Road were having access difficulties.

Market Expansion – Cllr Parham informed that the expansion programmed for the 14 May would be supported for an initial period by way of a free bus service from the surrounding hinterlands into the Town on the day of the market.

Promotion of the Town – Cllr Dunscombe called for all stakeholders, partners and the community to work together and make positive use of the forthcoming BBC filming project to promote Shepton as a bright, vibrant and quirky town.

Gratitude to the Chairman of the Council – Cllr Shearn called the meeting to thank Cllr Jeannette Marsh for all her hard work during her year as Chairman.

The meeting then closed at 8.40pm.

Chairman Cllr

Signature_____

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RECEIPTS & PAYMENTS ACCOUNT FOR YEAR ENDED; 31 MARCH 2009

Year 2008 £	Total £	INCOME SUMMARY	Year 2009£	Total £
127,372.00		Precept	135,027.00	
6,869.08		Bank Interest	1,984.50	
11,652.92		Reserves Interest	491.23	
	<u>145,894.00</u>		Sub Total	<u>137,502.73</u>
		OPERATING INCOME		
1,390.39		Administration	183.68	
1,073.50		Properties	1,346.38	
10,235.44		Town Centre & Areas	0.00	
461.19		Projects	23,547.98	
617.90		Footpaths	597.50	
4,902.80		Collett Park Charity Trust	1,745.90	
389.56		Shepton Mallet Cenotaph Charity	1,595.00	
7,200.05		VAT	9,745.26	
	<u>172,164.83</u>		Total Income	<u>176,264.43</u>
		RUNNING COSTS		
48,213.73		Administration	48,872.71	
3,354.97		Corporate	3,133.61	
3,096.88		Properties	2,338.26	
27,016.19		Town Centre & Areas	24,959.00	
17,223.00		Grants	7,025.00	
381,972.73		Projects	18,024.49	
703.25		Footpaths	357.77	
36,357.93		Collett Park Charity Trust	38,394.42	
0.00		Shepton Mallet Cenotaph Charity	2,720.60	
9,453.71		VAT	9,572.84	
	<u>527,392.39</u>		Total Expenditure	<u>155,398.70</u>
		RECEIPTS & PAYMENTS SUMMARY		
627,124.25		Opening Balance	271,896.69	
172,164.83		Add Total Receipts (As Above)	176,264.43	
799,289.18		Sub Total	448,161.12	
527,392.39		Less Total Payments (As Above)	155,398.70	
	<u>271,896.69</u>		Closing Balance	<u>292,762.42</u>
		These cumulative funds are represented by;		
64,282.43		Current Bank Account	69,659.93	
30,00		Petty Cash	30.00	
207,584.26		Investment Bank Account (earmarked funds)	223,075.49	
	<u>271,896.69</u>			<u>292,762.42</u>
		Summary Receipts & Payments for Year Ending 31 March 2009		
-355,227.56		Current Year Fund	20,865.73	
419,539.91		General Reserves	48,821.20	
207,584.34		Ear marked Reserves	223,075.49	
	<u>271,896.69</u>			<u>292,762.42</u>

1. Assets

Movements in the year

a. During the year the following assets were purchased:-

Replacement Network Router	£	42
Replacement Town Flag	£	199
Replacement Office Chairs (2)	£	88

b. At 31 March 2009, the following assets were held: -

General Office / storage contents	£	10,787
Office Equipment	£	2,000
Misc' Memorabilia and Artefacts	£	2,868
Various Paintings (also refer to note 5 below)	£	97,950
The Shambles	£	18,620
Victorian Fountain, Market Place	£	8,500
Town Clock, High Street	£	1,862
Bus Shelter, Rectory Road	£	4,345
Flagpole and Street Fittings	£	2,294
Allotment Site, Whitstone Road	£	2,050

These are insurance valuations (index linked) with the exception of the Allotment Site (current value at agricultural land prices). Two paintings are insured by the Town Council to the value of £22,950 and the third painting (see note 5 below) is insured by a third party to the value of £75,000, current copy of certificate is held on file.

The Council also insures the following which are assets of Charitable Trusts to which the Council is Trustee;

Shepton Mallet Recreation Ground Trust - 1040673

Bandstand at Collett Park	£	24,827
Park Depot & Toilet Block at Collett Park	£	124,131
Park Shelter at Collett Park	£	24,827
Playground Equipment at Collett Park	£	46,403

Shepton Mallet Cenotaph Charity - 2004004

Cenotaph at Station Road	£	62,379
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2. Debts Outstanding -

There are no Debts outstanding.

3. Earmarked Reserves

Purpose	Opening Balance	Movement in Year	Closing Balance
Civic Centre	£202,284.34	Contribution -£10,000.00	
		Interest -£ 478.51	£212,762.85
Collett Park			
Play Equip'	£ 5,300.00	Contribution - £5,000.00	
		terest - £ 12.64	£ 10,312.64
			<u>Total = £223,075.49</u>

4. Loans

There are no monetary Loans outstanding. The Council has provided free loan of the oil painting "Christchurch Minster" to Highcliffe Castle, Christchurch Council under provision of their own insurance cover of £75,000 for a further period to be reviewed in November 2010.

5. Tenancies

The Town Offices, 1 Park Road, Shepton Mallet are leased under agreement with Mendip District Council on fully serviced bases including business rates and use of meeting rooms for public meetings of the Council and its Committees for an annual sum of £6,000 paid quarterly in advance. This lease term operates with a 3 month opt' out clause by both parties to expire in February 2011.

Land at Hitchen Lane is held by the Town Council as tenant to the Duchy of Cornwall at an annual rent of £100 and is in turn let to thirty three allotment holders at an annual total income of £377.

6. Section 137 Payments

None were made in the current year.

7. Agency Work

The Council undertakes clearance of excessive vegetative growth to public footpaths on behalf of Mendip District Council and is partially reimbursed up to an annual sum of £220 and to Haskins House & Home for clearance of land at Station Road for an annual sum of £257.50 which a final claim has been made in both instances and paid in full.

8. Advertising and Publicity

Section 5 of the Local Government Act 1986, requires the Council to disclose its payments on publicity. The following Costs were incurred during the year: Nil

9. Contingency Liability Nil.

SHEPTON MALLET TOWN COUNCIL

APPENDIX B



TOWN COUNCIL OFFICES
1 PARK ROAD
SHEPTON MALLET
BA4 5BS
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E-Mail: council@sheptonmallet.info
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TOWN CLERK - GRAHAM H. BROWN

SHEPTON MALLET RECREATION GROUND TRUST

Annual Report for the Year Ended 31 March 2010

27 April 2010

The Shepton Mallet Recreation Ground Trust is a registered charity No.1040673. Its address is 1, Park Road, Shepton Mallet. Somerset. BA4 5BS

The Trustees are members for the time being of the Town Council. Their names are given below:-

Mrs J.D. Bartlett	Mr M. Lovell
Mr R.R. Champion	Mrs J.M. Marsh
Mr W. Dunscombe	Mr T. Marsh
Mr J.E. Gilham	Mr D. Marvin
Mrs B. Height	Mr J.W. Parham
Mr C.C. Inchley	Mrs M. Robinson
Mrs J.A. Kinison	Mr N.F. Shearn
Mr C.F. Lockey	

The governing Instrument is a Scheme sealed on the 8 July 1994. There are byelaws to assist good administration with an additional bylaw instigated to ensure that action can be taken against individual where alcohol and anti-social behaviour are being displayed.

The Charity has responsibility for Collett Park, which is a public park, south east of the Town Centre having an area of approximately 15 acres. It has extensive grassed areas and also a football field, lake and two areas of play equipment. Public Toilets are provided adjacent to the Park. The football field is utilised by the community, and the lake is utilised for occasional regattas, by the Drifters Model Boat Club. The play equipment areas are well used by young children and the general public enjoys the grassed open areas and the landscape provided by mature trees and shrub borders.

In the current year additional play equipment has been installed along with new fencing and gates to both formal play areas. New hedging was also planted to protect boundary walling.

Each year on the second Saturday in June, the Trustees sponsor Collett Festival, which commemorates the gift of the Park to the Town in 1906, which is enjoyed by the general public from the Town and many surrounding areas.

The Park has continued with improvements to various areas and the maintenance continues to the 200 plus mature trees with emphasis now reflecting new and replacement planting. Memorial Trees and Bench Seating have been donated and installed. The Trustees are currently reviewing options to upgrade / modernise the public welfare facilities with the park.

The Trustees have previously resolved an "Agreement of Licence" as from the 1 April 2003 to permit the Town Council to occupy, open the park for public use at all reasonable times, keep well maintained, introduce and enforce such rules and regulations as appropriate for the proper control as to the use of the Park and effect full Public Liability cover free of any payment.

The current Ground Care "Best Value" Contract commenced on the 1 April 2002 with Quadron Services Limited for an initial 2-year contract period, which following a performance review has been extended October 2011. The contractor's performance has been acceptable throughout this period and the foundations have been set for increased improvements and enhancements to the Park in the forthcoming year. The trustees are looking to achieve the "Green Flag Award" status for the park and are working in partnership with the contractor towards this goal.

In financial terms this Charitable Trust has remained dormant throughout the period of the Licence. The Shepton Mallet Town Council will continue to account and finance all expenditure resolved for Collett Park, however to comply with financial accounting a dedicated bank account is in operation specifically for Collett Park. All monies (income) received are paid directly into this bank account and at each year-end the balance held in the account (minus an account float of £30) is transferred to Shepton Mallet Town Council to offset expenditure. Therefore all financial income and expenditure has been processed through the Financial Accounts of the Town Council.

The breakdown of expenditure costs are as follows:-

INCOME			
Donations received (transferred into Town Council Bank account at Year-End)			£200.00
Collett Festival Event (paid directly into Town Council Bank account)			£941.00
Total Income =			£1,141.00
EXPENDITURE			
Management and Administration Charges by the Town Council			£6,881.74
Collett Park	4200	C/Park – Grounds Maintenance Contract	£27,359.16
Collett Park	4204	C/Park – Water/Sewerage Rates	£368.35
Collett Park	4206	C/Park – Waste Disposal	£528.62
Collett Park	4208	C/Park – Repairs and renewals	£1,533.84
Collett Park	4210	C/Park – Vandalism	£0.00
Collett Park	4212	C/Park – Rodent Control	£200.00
Collett Park	4214	C/Park – Tree Works	£1,441.73
Collett Park	4216	Collett Park – Events	£1,011.50
Collett Park	4218	C/Park – Improvement Projects	£2,012.56
Collett Park	4220	C/Park Play Equipment / Safety Surface	£14,827.46
Collett Park	6090	C/Park – Insurance & Safety Inspections	£1,180.99
Total Expenditure =			£57,345.95
Nett Expenditure =			£56,204.95

The net total expenditure within Collett Park for the year 2009 / 2010 was financed directly from the Town Council's Precept.

Further breakdown of Income and Expenditure can be reviewed by inspection of the Shepton Mallet Town Councils Accounts, Year Ending 31 March 2010, which are subject to both Internal and External Audit.

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Graham H. Brown
Town Clerk

SHEPTON MALLET TOWN COUNCIL



**TOWN COUNCIL OFFICES
1 PARK ROAD
SHEPTON MALLET
BA4 5BS**

APPENDIX C

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TOWN CLERK - GRAHAM H. BROWN

SHEPTON MALLET CENOTAPH CHARITY

Annual Report for the Year Ended 31 March 2010.

27 April 2010

The Shepton Mallet Cenotaph Charity is a registered charity No.204004. Its address is 1, Park Road, Shepton Mallet. Somerset. BA4 5BS. The Trustees are current members of the Town Council.

Their names are given below:-

Mrs J.D. Bartlett	Mr M. Lovell
Mr R.R. Champion	Mrs J.M. Marsh
Mr W. Dunscombe	Mr T. Marsh
Mr J.E. Gilham	Mr D. Marvin
Mrs B. Height	Mr J.W. Parham
Mr C.C. Inchley	Mrs M. Robinson
Mrs J.A. Kinison	Mr N.F. Shearn
Mr C.F. Lockey	

The charity has responsibility for the Cenotaph situated at the junction of Cannards Grave Road and Station Road at Townsend, Shepton Mallet. It is a fine memorial monument to the Great War of traditional design reflecting that of the Cenotaph in Whitehall; a plain rectangular column with Doric entablature and square frieze in an upper storey. A large cast panel was added after 1945 at low level under its own hood mould, cutting across the plinth.

A project to undertake the Restoration and Cleaning to the Cenotaph was contracted to a local company Ellis & Co completed in April 2009. A further local company of Beech Tyldesley Architects was contracted to specify and manage the works, with a total project cost of £9,374 which is being completely funded from a 106 Planning Agreement by way of Mendip District Council. The final defects inspection was carried out during March 2010 and minor defects recorded will be completed before the end of April 2010.


The Trustees are now taking the lead to a project to enhance the area around the Cenotaph which will include highway improvements, pedestrian access, uncovering and exposing the original plinth of the structure and to landscape the area of amenity land with both hard and soft landscaping.

The design and specification works have been completed and the positive outcome to a Planning Application is expected early April 2010. The works will then be tendered and practical work expected to start following Remembrance Day 2010 and complete early spring 2011. A sum of £45,000 gained from a 106 Planning Agreement by way of Mendip District Council has been allocated to fund this project.

The nett Income and Expenditure incurred by the corporate body Trustee(s) (Shepton Mallet Town Council) for the period of this report is therefore nil.

An Earmarked Reserve Fund will now be allocated by the Trustees for the purpose of future maintenance to the structure and £750 has been budgeted within the Town Councils precept 2010/2011 for this purpose.

A small group named "The Friends of the Cenotaph" and others have laid small floral tributes throughout the year which the Trustees are most appreciative for their continued support.

A handwritten signature in black ink, consisting of a large, stylized 'G' and 'B' followed by a horizontal line.

Graham H. Brown
Town Clerk