

Notes of the Meeting of the Town Council's Community Development Working Group held on 27 October 2009, in the Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Neil Shearn(NS)

Members - Cllrs Bartlett(JB), Height(BH), Lockey (CL), Lovell (ML), T. Marsh (TM), Marvin (DM), Robinson(MR) and Shearn (NS). Non-member Cllr Dunscombe.

The Chairman opened the meeting, welcoming members and newly elected Cllr Will Dunscombe. A briefing was provided to health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

Note CD16. 09/10 Apologies for absence – Cllr Champion(family), Kinison(health), J. Marsh(health) and Parham.

Resolve; Proposed by Cllr NS that the apologies are accepted and recorded.

Note CD17. 09/10 Members Declarations of Interests

Cllr. Inchley – Town Signs in respect of Kilver Court

Resolve; that the above Declarations are recorded.

Note CD18. 09/10 Notes & Actions Points of the Previous Meeting

The Notes of the Community Development Working Group Meeting held on the 18 August 2009 were considered for accuracy and content.

Resolve: Proposed by Cllr CI, Seconded by Cllr JB by a unanimous vote that the Notes of the Community Development Working Group Meeting held on the 18 August 2009 be approved as a true record and signed by the Chairman.

Note CD19. 09/10 Matters Arising from the Notes / Action Points

a)	Bolters Lane Junction with A37 Highway	Response and details provided by Malcolm Price, Police Traffic Management. Response from SCC by Jeff Bunting, Mendip Area Traffic Engineer (both previously copied to all Cllrs).
	Resolve;	CL was not happy with the responses received and considered that an urgent site meeting be held and at the same time to consider the problems at Old Wells Road. Priorities for the Town and also the North / South Bypass received consideration. Proposed by Cllr CL, Seconded by Cllr JB, by a unanimous vote that the outstanding matter of a North / South Bypass is chased with SCC to ascertain the current rating / priority within SCC and that a site meeting is arranged with Jeff Bunting of SCC to consider the Bolters Lane Junction.

Note CD20. 09/10 Partnership Matters

a)	Regeneration Matters	Report by Ros Wilkins / Dominique Swain to be provided at the meeting to progress with various matters including; <ul style="list-style-type: none"> ➤ Empty Shops ➤ Expansion of the Town Market ➤ Town Information Boards (feed back required from Town Council ➤ Town Finger Plate Signage
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		Section 106 Monies
	Resolve;	Signage to the Town Centre received consideration along with 106 Town Centre funds. Proposed by Cllr DM, Seconded by Cllr MR, by a vote of 7 For, 1 Against and 1 Abstention that MDC are requested to provide 6 number "You Are Here" Information Boards in lieu of the 4 proposed and any additional funds required are to be allocated from the current 106 Town Centre funds. The Town Councils proposed requirements for display upon the information signs are to be submitted to the multi agency group as list attached to these notes. These include the proposed locations of the signs, the locations and roads to be shown within the mapping area and locations / destinations to be shown off the mapping area. The Town Council would wish to see a final draft before the project proceeds. The matter of the Town Centre initiatives / projects and use / allocation of Town Centre 106 funds are to be placed on the Agenda for the 3 November meeting of full Council.
b)	Community Policing Awards 2009	Information and nominations invited for various award categories.
	Resolve;	Consideration was provided to the commitment and hard work undertaken by the PCSO teams. Proposed by Cllr NS, Seconded by Cllr JB, that the matter is placed on the next Agenda for full Council.
c)	Community Plans – Transport Matters	SCC informed their wish to take account of transport issues raised by Parish Councils within their Community Plans in SCC next Local Transport Plan and request a hard copy to be sent. As from April 2011 SCC focus will change to concentrate on meeting the specific local challenges of Somerset communities. Response prior to 6 November would be appreciated.
	Resolve;	Proposed by Cllr NS, Seconded by Cllr CL, by a unanimous vote that the Town Council consider that priority issues are; Direct and Improved Public Transport links to both Bath and Bristol. Provision of a North / South Bypass for the Town.

Note CD21. 09/10 Community & Leisure Portfolio Matters – Cllr Judy Bartlett

a)	Mendip Housing	Annual Review showing achievements from April 2008 to March 2009 received.
	Resolve;	Proposed by Cllr JB that the matter is noted.
b)	Twinning Association Conference	SCC to hold on Wednesday 21 October 2009 at Barrington Court, near Ilminster. Twinning Association Informed. Twinning Association Minutes from 5 October received.
	Resolve;	Proposed by Cllr JB that the matter is noted.
c)	Home Alone Campaign	Devon & Somerset Fire & Rescue Service launch campaign and seek assistance from the public to provide details of people who may be at risk from fire. This will be people who live alone and have traditionally been the most difficult to engage with, including the young, old and those with alternate living arrangements.
	Resolve;	Proposed by Cllr JB that the matter is noted.

d)	Community Grant	Application received from Shepton Mallet Fun Run Committee for revenue support to this years event.
	Resolve;	Proposed by Cllr CL, Seconded by Cllr DM, by a vote of 5 For, 1 Against and 3 Abstentions that a Community Grant of £100 is recommended.
e)	Community Grant	Application received from individual Sharon Humphries to support representing the Country in Rounders. Congratulations was recorded to Sharon for her acheivement in representing her Country.
	Resolve;	Proposed by Cllr CI, Seconded by Cllr MR, by a vote of 4 For, 2 Against and 3 Abstentions that a Community Grant of £125 is recommended.
f)	Christmas Lighting	Meeting held 23/9 which Cllr Bartlett, Champion, Ian Jarmaine and the Clerk attended. Outcome is that the Chamber of Commerce is to procure the contract in full and arrange the Switch On event. They will inform TC of switch on date (draft 27/11) and that the Council will action, the Fire service to erect the tree, for Quadron to be aware for depot access, to Grant monies of £2094. The Clerk confirmed a recent meeting with Ian Jarmaine and all other matters appeared to be in hand.
	Resolve;	Proposed by Cllr CI, Seconded by Cllr CL, by a unanimous vote that the matter is noted.
g)	Public Telephone Kiosks	BT invite adoption of red telephone kiosks which are alleged to have been rarely used which tells them not required by the community. Kiosks at Charlton Road, Cannards Grave and outside the Downside Inn.
	Resolve;	Proposed by Cllr ML, Seconded by Cllr TM, by a vote of 7 For and 2 Abstentions that the Town Council does not wish to adopt the three telephone kiosks at Charlton Road, Cannards Grave and outside the Downside Inn.
	Resolve;	Proposed by Cllr JB, Seconded by Cllr CL, by a unanimous vote that the Town Council raises strong objection to the proposed removal of the Public Telephone Services from the three telephone kiosks at Charlton Road, Cannards Grave and outside the Downside Inn. The existing and important public services should be maintained.
h)	Mendip Community Transport	Request for publicity support via newsletters or any other media to their needs for additional volunteer car drivers.
	Resolve;	Proposed by Cllr JB that the matter is noted.
i)	Town Twinning	Minutes of the Association meeting held 5 October received and Cllr JB provided update to the Civic Function for French partners (Oissel) visit on Sunday 15 November 2009 which is to be held in the Conservative Club and wished to confirm numbers of those that would be attending.
	Resolve;	Proposed by Cllr JB that the matter is noted and any further names of those able to attend should be informed directly to Cllr Bartlett or the Clerk as soon as possible.

Note CD22. 09/10 Regeneration Portfolio Matters – Cllr Janet Kinison

a)	Speed Indicator Device	PCSO Guy Dury requests consideration to a further SID being placed in Old Wells Road along by the West Shepton Playing Fields end of the highway. Considers speeding traffic to be a problem and volume much similar to Waterloo Road. Clerk requested Police to obtain supporting data. The Clerk provided update as to the criteria, infrastructure and capital / revenue costs incurred to date with the Waterloo Road SID.
Resolve;		Proposed by Cllr CI, Seconded by Cllr NS, by a vote of 6 For and 3 Abstentions that PCSO Guy Dury is requested to obtain and collate supporting evidence and data. At this time the Town Council is supportive to the proposals but that the requirement needs to be examined and worked up to see if feasible to proceed.
b)	MDC Recreation Review	Information received as to further delays, expecting outcome in Spring 2010. Consideration as to additional requirement for Shepton Mallet Cricket Club which had been recently promoted and would have to look at playing future games outside of the Town. Cllr CI proposed that the Town Council, MDC and the Cricket Club should have a meeting to discuss what could be done to assist the Cricket Club to look for a facility and a home within the Town as a matter of urgency.
Resolve;		Proposed by Cllr CI, Seconded by Cllr MR, by a unanimous vote that a meeting with MDC and the Cricket Club takes place as soon as practical to clarify the facts and have discussions as to how the matter can be moved forward with the objective for the Cricket Club to obtain a facility, fit for purpose, within the Town.

Note CD23. 09/10 Internal vacancies - Cllr Champions requirement to fill the following internal vacancies and resolve recommendations to full Council.

a. **Properties Portfolio Holder** (Cllr T Marsh currently standing in)

b. **Outside Representative**

- i. CAB – Only rep CCTV User Group - Cllr Shearn remains
- ii. CCTV User Group – Cllr Shearn remains
- iii. Chamber of Commerce – Cllr Shearn remains
- iv. Christmas Lighting – Cllr Kinison & Gilham remain
- v. Strawberry Line East – Only rep but Cllr Robinson does attend

Resolve; Proposed by Cllr CI, Seconded by Cllr JB by a unanimous vote that the following recommendations are put to full Council on 3 November 2009;

- Properties Portfolio Holder** – Cllr Terry Marsh
- CCTV Users Group** – Cllr Bartlett plus Shearn remains
- Chamber of Commerce** – Cllrs Dunscombe and Shearn
- Citizen Advice Bureau** – Cllr Inchley
- Christmas Lighting** – Cllrs Gilham and Kinison continue
- Strawberry Line East** – Cllr Robinson

Note CD24. 09/10 Draft Precept 2010/2011

Community Development Matters

The working group considered each budget heading within their remit and also additional initiatives and projects. Each matter was voted on individually and overall the nett changes to the draft are;

4058 – Town Centre Improvements (increased by £422) to	£1,000
4064 – Shepton Mallet In Bloom (increased by £2,631) to	£5,000

4066 – Christmas Lighting (increased by £1,000) to	£3,157
4068 – Community Grants (increased by £970) to	£2,000
4070 – Tourist Information Centre (increased by £2,631) to	£5,000
4073 – Shepton Mallet Carnival (new budget)	£1,000
4078 – Speed Indicator Devices (increase by £735) to	£1,250
4084 – SM Digital Arts Festival (new budget)	£1,000
4084 – Bands in Collett Park (new budget)	£ 500
4084 – Marketing Town Centre Events (new budget)	£1,500
4084 – Community Projects Unspecified (increased by £1,395 to	£5,000
4214 – Collett Park Tree Works (increased by £735) to	£5,000

Resolve; Proposed by Cllr CI that the above recommendations and with a further option, to reduce the sum of usable reserves being allocated, to bring about a total budget with a 2.5% increase in Council Tax when compared with the previous year, is to be put to full Council on 3 November 2009.

Note CD25. 09/10 Agenda for the next meeting – Tuesday 15 December 2009

The Chairman thanked members for their attendance and closed the meeting at 9.40pm.

Cllr J.M. Marsh

Signature; _____

Chairman

_____/_____/_____**2009**