

# SHEPTON MALLET TOWN COUNCIL

## APPENDIX B



**TOWN COUNCIL OFFICES**  
**1 PARK ROAD**  
**SHEPTON MALLET**  
**BA4 5BS**

Tel / Fax; 01749 – 343984

E-Mail: [council@sheptonmallet.org](mailto:council@sheptonmallet.org)

Internet: [www.sheptonmallet.org](http://www.sheptonmallet.org)

TOWN CLERK - GRAHAM H. BROWN

## SHEPTON MALLET RECREATION GROUND TRUST

Annual Report for the Year Ended 31 March 2006.

25 April 2006

The Shepton Mallet Recreation Ground Trust is a registered charity No.1040673. Its address is 1, Park Road, Shepton Mallet. Somerset. BA4 5BS.

The Trustees are members for the time being of the Town Council. Their names are given below:-

Mrs J.D. Bartlett	Mr C.F. Lockey
Mr M.M. Cann	Mr M. Lovell
Mr R.R. Champion	Mrs L.A. Manvill
Mr T. Fone	Mrs J.M. Marsh
Mr J.E. Gilham	Mr T.S. O'Connor
Mr K.J. Hurrell	Mrs M, Robinson
Mr C.C. Inchley	Mr N.F. Shearn
Mr N. Jeremiah	Mr A. Taylor

The governing Instrument is a Scheme sealed on the 8 July 1994. There are byelaws to assist good administration.

The Charity has responsibility for Collett Park, which is a public park, south east of the Town Centre having an area of approximately 15 acres. It has extensive grassed areas and also a football field, lake and two areas of play equipment. Public Toilets are provided adjacent to the Park.

The football field is utilised by the community, and the lake is utilised for occasional regattas, by the Drifters Model Boat Club, which assist with maintenance as and when requested. The play equipment areas are well used by young children and the general public enjoys the grassed open areas and the landscape provided by mature trees and shrub borders.

Each year on the second Saturday in June, the Trustees sponsor Collett Festival, which commemorates the gift of the Park to the Town in 1906, which is enjoyed by the general public from the Town and many surrounding areas. 2006 will see an exception event to celebrate the centenary of this important event.

The current Ground Care "Best Value" Contract commenced on the 1 April 2002 with Quadron Services Limited for an initial 2-year contract period, which following a performance review is extended subject to continued performance until March 2012. The contractor's performance has been acceptable throughout this period and the foundations have been set for increased improvements and enhancements to the Park in the forthcoming year.

The Park has continued with improvements to the Play Areas, renewed tarmacadam footpaths, new litter bins throughout and improvements to the lake outlets. Maintenance works to the 200 plus mature trees continues. Unfortunately vandalism continues with fire damage to the Shelter, a broken wooden seat and snapping off of an oak memorial sapling all of which were corrected / renewed at a cost of approximately £617.

The net expenditure within Collett Park for the year 2005 / 2006 was £50,132.38, which apart from donations/rebates of £381.96 plus the nett income from the Annual Festival of £894.00p, was financed directly from the Town Council's Precept.

The breakdown of net expenditure costs are as follows:-

Administration by the Town Council	5000 to 5340	Management and Administration Charges	£6,740.59
Collett Park	6000	C/Park - Grounds Maint' Contract	£24,512.88
Collett Park	6005	Garston Street Amenity Area	£510.60
Collett Park	6010	C/Park – Water/Sewerage Rates	£374.53
Collett Park	6020	C/Park - Waste Disposal	£338.01
Collett Park	6030	C/Park - Repairs and renewals	£373.40
Collett Park	6040	C/Park - Vandalism	£492.68
Collett Park	6050	C/Park – Rodent Control	£200.00
Collett Park	6065	C/Park - Tree Inspection / Surgery	£3,057.67
Collett Park	6070	Collett Park - Events	£133.50
Collett Park	6080	C/Park - Improvement Projects	£11,752.36
Collett Park	6085	C/Park Play Equipment / Safety Surface	£971.34
Collett Park	6090	C/Park – Insurance 25% & Safety Insp'	£675.82
		<b>Total Expenditure Year 2005 / 2006</b>	<b>£50,132.38</b>

Further breakdown of Income and Expenditure can be reviewed by inspection of the Shepton Mallet Town Councils Accounts, Year Ending 31 March 2006, which are subject to both Internal and External Audit.

The Trustees (current members of the Town Council) have resolved an "Agreement of Licence" as from the 1 April 2003 to permit the Town Council to occupy, open the park for public use at all reasonable times, keep well maintained, introduce and enforce such rules and regulations as appropriate for the proper control as to the use of the Park and effect full Public Liability cover free of any payment. Therefore all financial income and expenditure has been processed through the Financial Accounts of the Town Council. In financial terms this Charitable Trust will remain dormant throughout the period of the Licence.



Graham H. Brown  
Town Clerk