

Minutes of the Meeting of the Town Council's Community Development Committee held on 4 December 2007, in the MDC Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor

Members - Cllrs Bartlett(JB), Gilham(JG), Inchley(CI), Lockey(CL), Lovell(ML), Marsh J(JM), Marsh T(TM), Robinson S(SR) and Shearn(NS). Non Committee members, Cllr Champion(RC) and Cllr Kinison(JK).

Nine members of the public and two members of the press were in attendance. The Chairman opened the meeting, welcoming members and the general public. A brief was provided on Health & Safety requirements including emergency evacuation and assembly point procedures.

CD1. 07/08 Election of Chairman

Resolve: Proposed by Cllr ML, Seconded by Cllr JM, by unanimous vote, that Cllr Stephen Robinson is duly elected as Chairman of the Community Development Committee.

CD2. 07/08 Election of Vice Chairman

Resolve: Proposed by Cllr ML, Seconded by Cllr CL by unanimous vote, that Cllr Jeannette Marsh is elected as Vice-Chairman of the Community Development Committee.

CD3. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

Maternity Services- Cllr Champion raised concern as to the apparent running down of maternity services within the Town. The facility was not receiving adequate resources and the stay period had been reduced, without consultation from six to three hours. He considered that this was one reason why the numbers of mothers to be using the facility were reducing. He considered that the Somerset Care Trust was, in a stealth way, running the much valued facility down to such a degree that the only viable option at the end was possible closure. The meeting fully supported Cllr Champion's concerns and that the previous Mendip Primary Care Trust has promised full consultation before any changes in services were instigated and that this had not been complied with.

Youth Facilities- Will Dunscombe considered that any youth facility should be remote and independent of the CATEC proposals/facilities. He also wished to be involved in any such project.

Town Centre Lighting- Will Dunscombe raised concern and the problem of light pollution and requested that this consideration be included within any lighting upgrade proposals.

Christmas Lighting – Cllr Bartlett raised concern that during the "Switch On Speech" there was no mention of the support/input of the Town Council. The Clerk had worked hard to get the lighting displays up and running. A "thank you" was recorded to the Clerk for his work to this year's Christmas Lighting Display.

Resolve: that the above matters are noted and as Proposed by Cllr CL, Seconded by Cllr CI by a vote of 8 For and 1 Abstention that the Committee write to Somerset Care Trust seeking explanation of the apparent running down of the facility, the under resourcing, the reduction in care stay time following birth all without full consultation as previously agreed with the then Mendip Primary Care Trust. The Somerset Care Trust are requested to ensure that full consultation with all parties including the Town Council take place as soon as possible.

CD4. 07/08 Apologies for absence – None were received.

CD5. 07/08 Members Declarations of Interests – Cllr Inchley declared a Personal and Non-Prejudicial Interest in Shepton 21 as he is a member of the Management Committee and also the Goldhill Woodland Project which could be viewed from his residence.

Resolve: that the apologies are accepted.

CD6. 07/08 Partnership Matters

a)	Shepton 21	Minutes of the Management Committee of the 29 October 2007, emailed previously and hard copy with this agenda to all Cllrs. Minutes of the Management Committee of the 19 November 2007, emailed today and provided to Cllrs at this meeting.
Resolve;		Cllr SR confirmed that the CATEC proposals were still be progressed and delays were very unfortunate and he also answered questions put by members relating to matters within the Minutes. The 106 funding to the High Street Corridor was questioned although SR confirmed that this was currently only at the investigative stage. Some discussion took place regarding future funding / precept requirement although this would be considered later in the meeting. Cllr SR offered to obtain and produce to the Town Council or this Committee the Shepton 21 Business Plan for the next twelve month period. That the matter and Minutes are noted. SR is to request Mr Paul Tomlinson to provide a presentation / update to this Committee in the near future.
b)	Youth Working Party	To consider representative from this Committee to a Working Party to be set up to progress Youth Inclusion matters.
Resolve;		Shepton 21 had tasked CI to set up a working party to examine existing facilities, bring in professionals, include the youth, look for exterior funding and work up projects. He had already had discussions with Youth Workers and considered that a representative member of the Town Council should also be included within the working party Proposed by Cllr JG, Seconded by Cllr CL by a unanimous vote that Cllrs Inchley and Kinison are nominated to represent the Town Council on the Shepton 21 Youth Working Party.
c)	HERs/THI	Next meeting of the Steering Group to be held at 10am on Tuesday 8 January 2008 in the MDC Conference Room.
Resolve;		Proposed by Cllr CL, Seconded by Cllr ML by a unanimous vote that the matter is noted.
d)	High Street South	SCC are currently undertaking remedial works over the next 6 weeks.
Resolve;		Proposed by Cllr CL by a unanimous vote that the matter is noted.

CD7. 07/08 Community & Leisure Portfolio Matters

a)	Waterloo Road Highway Safety	The postcard campaign had been initiated by Cllr CI who confirmed that the week following Council's resolve to proceed the postcards had been printed and issued to the School. He understood that these had been distributed and hopefully being sent into SCC. A letter was received from Jeff Bunting, Somerset Highways setting out the current situation and their proposals.
		Cllr SR confirmed that he had met with SCC Mr Reece and Jeff Bunting for preliminary discussions for about half an hour and then site visits at various locations throughout the Town, the outcome of which was that he

	Resolve;	<p>understood that an order had been written out for the speed advisory lights and it was hoped that they could be installed within the next three months.</p> <p>Proposed by Cllr CI, Seconded by Cllr CL by a unanimous vote that the Committee write to Mr Reece and Jeff Bunting at SCC to confirm the understanding and that the Town look forward to the speed advisory/warning signs to be installed within the next three month period (by March 2008).</p>
b)	CCTV	Matter referred by council 6/11. Next User Group meeting 11 December 2007.
	Resolve;	<p>Cllr RC provided an update to progress, the funding and Service Level Agreements / Review and that the control room was still being manned for some 21 hours week, the remainder of the time the system was in auto mode. The Clerk confirmed that the agreed funding for next year had been included with the draft Precept.</p> <p>Proposed by Cllr CI, Seconded by Cllr ML, by unanimous vote that the matter is noted and Cllr RC thanked for his update.</p>
c)	Town Centre Cleansing	MDC had advised problems encountered during cleaning and removal of chewing gum from town centre paved areas. The works were currently halted in Shepton Mallet due to adverse reactions from traders and the public. Similar problems had been encountered elsewhere.
	Resolve;	<p>The Committee considered that this important work and part of the Cleansing Contract managed by MDC should restart and continue. The work is fully supported by this Committee and should also be fully supported by the Chamber of Commerce, Town Centre traders and the Community using the Town Centre areas.</p> <p>Proposed by Cllr CI, Seconded by Cllr JB by a unanimous vote that Cllr SR is to make contact and discuss the matter with the MDC Portfolio Holder, District Cllr Alistair Glanville, this Committee write to MDC requesting the work to restart and continue and that Cllr SR and JB undertake some adhoc inspections of the Town Centre environment and cleansing.</p>
d)	Dustbins	Matter referred by council 6/11
	Resolve;	<p>Cllr RC raised concern following complaints received from members of the public that no litter bins had been provided in Townsend and Station Road adjacent to the Townsend Retail Park following the redevelopment. The Clerk confirmed recent discussions with Cathy Day of MDC who was progressing the matter and was seeking the provision to be funded by Tesco's / Spenhill.</p> <p>That the matter is noted and added to the next agenda for reconsideration as to progress.</p>
e)	Fire Safety	Free testing of electric blankets will take place at the Fire station on Wednesday 12/12. All most welcome.
	Resolve;	That the matter is welcomed and noted.
f)	Age Concern	Update on their services and operation was received and a request for consideration of grant funding and an application form to be sent.
	Resolve;	Proposed by Cllr ML, Seconded by Cllr JG by a unanimous vote that the update is noted and that the Clerk send to Age Concern the appropriate Application Form for Grant Funding consideration.

g)	Christmas Waste Collections	The Clerk informed latest information that Friday 28 Decembers collection would now take place on Sunday 30 December 2007 and the Friday 4 Janaury 2008 collection would now take place on Saturday 5 January 2008. Additionally two sacks of extra refuse would be accepted after Christmas up to the 7 January 2008.
	Resolve;	That the matter is noted.
h)	Highway Road Closures	SCC Highways advise Townsend (Tesco Roundabout to Old Wells Road Junction – West Shepton) closed for 3 days starting 14 January 2008 for resurfacing works and A371 Cannarsd Grave Road (War Memorial to Cannards Grave roundabout closed for 9 days starting 17 January 2008 again for resurfacing works.
	Resolve;	Cllr SR confirmed that he had been pressing SCC to undertake maintenance / resurfacing works. SCC would now be undertaking a robust policy with lots more resurfacing works within the Shepton Mallet area. That the matter is noted.

CD8. 07/08 Regeneration Portfolio Matters

a)	Goldhill Community Woodland Project	An update / progress report to the project was received from others (estimate draft contract mid December 07 with start in mid / late January 08) and the Committee was requested to consider any requirements by the Town Council.
	Resolve;	The Clerk informed the Committee that supporting works to the scheme would not be funded by the Forestry Commission and it was hoped that if these works may well be funded by the Duchy of Cornwall or SCC. There was currently no budget provision within the draft precept for next year. Proposed by Cllr CL that the matter is noted.
b)	Great Ostry Car Park	Car Parking Charges – Matter referred by council 6/11
	Resolve;	Cllr SR confirmed that the MDC Car Parking Working Group were due to meet tomorrow. There was a proposal to freeze the current charges for the next 6 month period which he did not support and would be looking to get them reduced or at zero (free parking) over the Christmas period. A lengthy letter from the Chamber of Commerce had been calling for this to happen. The majority of Cllrs considered that all parties should reinforce their support for the vitality of the Town Centre especially on the Great Ostry side. There was deep concern as to viability and sustainability of business in this area. At least 2 hours per day free parking would help but the majority considered that MDC should show their full support to the businesses and the regeneration of the Town Centre by provision of free parking to ensure fair competition with the large amount of free parking at the remote Townsend Retail Park. Proposed by Cllr NS, Seconded by Cllr CI by a unanimous vote that the Committee provide written support to Cllr SR when he attends the MDC Car Parking Working Group tomorrow, calling for MDC to fully support the viability and regeneration of our Town Centre by way of free car parking within Great Ostry car park.
c)	Charlton Road Pedestrian Crossing and Waiting Restrictions	Cllr SR provided an update to progress and confirmed that the Town Council would receive plans and consultation documents within the next two weeks.
	Resolve;	That the matter is noted.

d)	Projects	The Committee was requested to consider progressing a project to upgrade the lighting environment to the Market Place, Town Street and adjoining walkways and also a further project to provide new, improved and upgraded signage within the town centre especially to improve links between the Townsend Shopping Park and the town centre and amenities.
Resolve;		Cllr SR confirmed that he had contacted Mr Chris McBride from SEC Lighting and would arrange a site meeting in the New Year. That the matter is noted.

CD9. 07/08 Precept Proposals

Submitted by the Precept Working Party following their meeting held 27 November 2007 which was copied to all Cllrs. This Committee was requested to consider the proposals and to resolve any further recommendations to Council to nominal account codes 4056 to 4084. A lengthy debate took place involving all members. At 8.36pm the meeting was suspended for several minutes due to disruption from a member of the public. Members raised concern as to the proposed expenditure, the draw of all usable reserve funds and the 11% increase in the precept requirement. Calls were made to priority main projects and omit others.

Resolve; Proposed by Cllr TM, Seconded by Cllr ML, by a vote of 6 For and 2 Against that the draft budget and precept are noted, no further recommendations are provided at this time and that the precept be considered by Council at the meeting to be held on the 15 January 2008.

CD10. 07/08 Olympic Games 2012

Correspondence was received from Cllr Alan Gloak, SCC, to consider raising a capital fund of 1 million pounds to support the event which would be administered by The Somerset Community Foundation. He requested funding from each parish of £2,000 either with a one off donation or £500 annually over the next 4 years. Members considered that there was insufficient information to make an informed decision.

Resolve; Proposed by Cllr JG, Seconded by Cllr NS by a vote of 8 For and 1 Against that the matter is deferred, more information was to be drawn in and when received the matter should receive further consideration.

CD11. 07/08 Agenda for the next meeting – Tuesday 5 February 2008 – No matters were raised.

The Chairman thanked members for their attendance and closed the meeting at 8.46pm.

Cllr Stephen Robinson

Chairman

Signature;_____

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Minutes of the Meeting of the Town Council's Community Development Committee held on 5 February 2008, in the MDC Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Stephen Robinson

Members - Cllrs Bartlett(JB), Kinison(JK), Lockey(CL), Lovell(ML), Marsh J(JM), Robinson S(SR) and Shearn(NS). Guy Braga (ARO, MDC) and Carol Dauncey (Shepton 21).

Four members of the public and one member of the press were in attendance. The Chairman opened the meeting, welcoming members and the general public. A brief was provided on Health & Safety requirements including emergency evacuation and assembly point procedures.

CD12. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

High Street / Town Street Pavements – Mr Will Dunscombe raised concern as to the safety and unsatisfactory maintenance to paved pedestrian areas and informed that Somerset Highways were aware of the problem, especially as some 8 pedestrians had been injured due to the defects, although they stated that they did not have any available funding to put matters right.

Community Hall Facilities- Mr Will Dunscombe considered that there was no requirement or public consultation to the proposals for a new Civic Centre. He listed a range of suitable venues already within the Town which could be booked and should be supported.

Resolve: that the above matters are noted.

CD13. 07/08 Apologies for absence – Cllrs Gilham(JG) and Inchley(CI), both received via email following the meeting.

CD14. 07/08 Members Declarations of Interests – Cllr Jeannette Marsh declared a Personal and Non-Prejudicial Interest in the Community Hospital due to her work with Somerset NHS Primary Care Trust.

Resolve: that the apologies are accepted.

CD15. 07/08 Minutes

The Minutes of the Meeting of the Community Development Committee held on the 4 December 2007 were considered for accuracy and content.

Resolve: Proposed by Cllr JB, Seconded by Cllr JK by a unanimous vote that the Minutes of the Meeting of the Community Development Committee held on the 4 December 2007 be approved as a true record and signed by the Chairman.

CD16. 07/08 Matters Arising from the Minutes

Goldhill Community Woodland – Update to progress was received. Some concern was raised as to financial implications and no allowance within the Precept for the Town Council to undertake maintenance to the grass walkways through the new woodland as already resolved to undertake. The Clerk was currently seeking quotations for these works.

Car Park Charges – No further update available at this time, however a meeting would be held to consider the matter by MDC in the next two weeks.

Resolve; that the above matters are noted.

CD17. 07/08 Community & Leisure Portfolio Matters

a)	Litter and Dog Waste Bin Provision	MDC state Town Council is expected to provide dog waste and litter bins outside the town centre and major recreational areas. Matter passed to this Committee from Council for further review. A request was made to the media to publicise the matter and invite information from the public as to any future requirements and locations.
Resolve;		A request was made to the media to publicise the matter and invite information from the public as to any future requirements and locations.
b)	Recycling Facilities	Cllrs considered a lack of facilities for the Town and the poor servicing and upkeep of the Commercial Road car park recycling facility. Concern was raised that the existing facility was insufficient, being poorly managed with many of the bins especially the plastic bottles being overfull and also the poor condition of the surrounding environment. The Clerk provided a further update to the number of complaints received and progress to date. It was understood that an additional facility may be available in the Townsend Retail Park in the near future.
Resolve;		Proposed by Cllr JB, by unanimous vote that a site meeting is arranged with Somerset Waste Partnership and MDC to review the commercial road car park recycling facility.
c)	Shepton Mallet Community Hospital	Response letter received from Ian Tipney, CE, Somerset NHS Primary Care Trust regarding Maternity Services which had been previously copied to all Cllrs.
Resolve;		Proposed by Cllr JM, Seconded by Cllr CL, by unanimous vote that the Council inform Somerset NHS Primary Care Trust that it is reassured to receive written confirmation that there are no current proposals or plans to reduce or close the valued maternity services at the Community Hospital, but that the Council remains concerned that the current time care limit of 6 hours is insufficient and would imply that mothers to be may well opt for alternative facilities such as Paulton where care time was not limited to such a degree. This could well have a detrimental effect in the medium term to the frequency of use when compared with other facilities without the care time restriction.
d)	Police HQ Visit	Invitation for Cllrs to attend the Police Communication Centre at Portishead on the evening of Friday 22 Feb 2008. Cllrs preinformed by email / post. Names to Beverley.Fletcher@avonandsomerset.police.uk ASAP.
Resolve;		Proposed by Cllr CL, by unanimous vote that the matter is noted and any interested Cllrs should submit their names and numbers direct.
e)	Shepton Mallet Leisure Centre	Members were informed that following a meeting of the Governors it was understood that the Whitstone Community College was looking to obtain Foundation Status and this would imply that they may well take over the current Leisure Centre and that this would have real implications for Shepton Mallet. Adverse implications could include how the facility was used, how it was funded and also staffing implications. Several members raised much concern if this was the case that no consultation had taken place with the Town Council which considers itself to be one of the major stakeholders following provision of substantial capital funding. There was also a stakeholders constitution and agreement which would have to be complied with.
Resolve;		Proposed by Cllr ML, Seconded by Cllr CL, by unanimous vote that the Headteacher of Whitstone Community College, Tony Wilson, is invited to the March meeting of the Town Council to provide further information as to any such proposals. The Town Council is also to write to SCC Education Department raising concerns as an official partner without any consultation. Cllr SR is also to make enquiries at SCC and request a written statement to the Town Council on the matter. Cllr JM then left the meeting.

CD18. 07/08 Partnership Matters

a)	Shepton 21	Carol Dauncey provided an update and confirmed that the Bands in the Park Project were to proceed and thanked the Town Council for their support. A town market survey had been completed where over 200 people took part and they were now awaiting the results. Cllr NS enquired about the other projects which were being progressed. Cllr SR and JK had attended the Governance Training event for Trustees which they found very useful.
Resolve;		That the matter is noted and the Chairman thanked Carol Dauncey for the update.
b)	CATEC Project Update	Meeting held by MDC on 15 January 2008 with view to commissioning of Business Plan and Feasibility Study partly funded by the RDA. (Draft copy of briefing provided to all Cllrs). Mr Dunscombe raised concern at the statement within the Feasibility Brief with reference to local schools poor performance. He considered the stated underperformance was incorrect and that in any event the youth employment problem was a national issue and not just Shepton Mallet. He also considered that there was no need for the CATEC project. Guy Braga confirmed that costs for the feasibility study would be funded 50% by the RDA and 50% by LABGI. The study was only looking at the concept and working up to see if the project was feasible and practical to progress. The study would look at two elements, one being the CATEC and the other the Civic Hall.
Resolve;		Proposed by Cllr CL by a unanimous vote, that notes of the meeting held on the 15 January 2008 are noted. The Chairman thanked Guy Braga for clarification of points and additional information relating to the CATEC project.
c)	Tesco / Haskins Stakeholders	Bullet points of the Meeting held 17 January 2008 copied to all Cllrs.
Resolve;		Proposed by Cllr CL by unanimous vote, that the bullet points report from the meeting held on the 17 January 2008 are noted.
d)	Waterloo Road Highway Safety	<p>Update to progress with existing School Crossing Patrol and unrepresented cheque.</p> <p>Update to progress for Flashing Warning School signs and also proposals for central highway island. Details were also provided to all Cllrs relating to Vehicle Activated Signs (VAS), Speed Indicator Devices (SIDs) and Community Funding. Also a response received from Action A371.</p> <p>Cllr SR confirmed that he had met with Jeff Bunting from Somerset Highways on site in Waterloo Road and confirmed that Somerset Highways were now awaiting quotations for the installation of amber flashing warning lights and that they may look at the possibility of installing a central island as an additional traffic calming measure, however several Cllrs considered that a chicane was more appropriate.</p>
Resolve;		That the Council write to SM Infants School to enquire as to their intentions for the unrepresented cheque funding towards the school crossing patrol. It was recommended that the cheque be returned and the Town Council earmark these funds for safety improvements to Waterloo Road. Progress to the amber school warning lights is noted.

CD19. 07/08 Regeneration Portfolio Matters

a)	Coach Let Down and Parking Facilities	Cllrs considered lack of such facilities for the Town. Cllr NS raised concern that there was no designated drop off/let down points within the Town for coaches and hence the Town did not receive any publicity and was not even mentioned in the coach drivers handbook. Their organisation could be found on www.coachdriversclub.com – barbara@coachdriversclub.com – 01926 455266
Resolve;		It is considered that a designated coach let down and parking facility be provided with the Town with preference for Great Ostry. A history walk / route could then be made, passing by the Prison and linking in with the proposed visitors centre at Kilver Court. Cllr SR is to have discussions with both Roger Saul, Kilver Court Visitors Centre and Chris Arscott MDC on the matter.

b)	High Street South	Complaints had been received regarding defects and standard of finishes. Latest email to Dan Martin SCC on 24 Jan 08. The Chairman confirmed that since repairs were still ongoing, no site inspection had yet been undertaken. Guy Braga from MDC confirmed that a joint site inspection had been carried out and confirmation received that all defects were now completed and that the outstanding monies from MDC had now been released.
Resolve;		That Cllr SR & JB undertake a site inspection and audit of High Street South in the next couple of weeks.

CD20. 07/08 Agenda for the next meeting – Tuesday 1 April 2008 – No matters were raised.

The Chairman thanked members for their attendance and closed the meeting at 8.20pm.

Cllr Stephen Robinson

Chairman

Signature; _____

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Minutes of the Meeting of the Town Council's Community Development Committee held on 1 April 2008, in the MDC Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Stephen Robinson

Members - Cllrs Bartlett(JB), Inchley(CI), Kinison(JK), Lockey(CL), Lovell(ML), Marsh J(JM), Robinson S(SR) and Shearn(NS). Guy Braga (ARO, MDC)

Six members of the public and one member of the press were in attendance. The Chairman opened the meeting, welcoming members and the general public. A brief was provided on Health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

CD21. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

Westfield Highway Roundabout – Mr Mike Harris reported that he had made direct complaint to SCC Highways and received much the same response as the Town Council.

Leisure Centre – An unnamed member of the Public was not happy with the proposals for Whitstone School to take over running of the facility and wished Council to note her concerns. Mr Vince O'Reilly enquired the reason why the School wished to take over the facility and considered that the School would cherry pick times of use. He also enquired what would happen to the facility in the future if funding was not available. He also raised concern as to ongoing support and use of the facilities by special interest groups. He considered that the Town Council must have full written assurances and agreement in place prior to any further financial support being considered.

Resolve: the Chairman confirmed that the comments made are noted.

CD22. 07/08 Apologies for absence – None Received.

CD23. 07/08 Members Declarations of Interests

Shepton Mallet Leisure Centre – Cllr Marsh J, declared a Personal & Non-Prejudicial Interest as a Gym member and Cllr Inchley declared a Personal & Non-Prejudicial Interest as he is a Governor of Whitstone School.

Shepton 21 - Cllr Inchley declared a Personal & Non-Prejudicial Interest as he is a member.

Resolve: that the apologies are accepted.

CD24. 07/08 Chairman's Announcements – The Chairman confirmed that he was taking part in the trial of an "out of service" bus trip around the proposed route to service the Ridgeway Estate tomorrow and looked forward to the event as he had not personally used the public bus service for some time.

CD25. 07/08 Minutes

The Minutes of the Meeting of the Community Development Committee held on the 5 February 2008 were considered for accuracy and content.

Resolve: Proposed by Cllr CL, Seconded by Cllr JB by a unanimous vote that the Minutes of the Meeting of the Community Development Committee held on the 5 February 2008 be approved as a true record and signed by the Chairman.

CD26. 07/08 Matters Arising from the Minutes

Min 17a – Request from SM Community Hospital to provide a litter bin.

Resolve; Proposed by Cllr ML, Seconded by Cllr CL, by unanimous vote that the Community Hospital be requested to provide their own litter facilities on this private site. In the interim the Town Council would look for availability of any second hand units which may be available from MDC but that the Community Hospital should contact the Friends of the Community Hospital as to possible funding for their requirement.

Min CD16 – Car Parking Charges – Cllr NS enquired if there was any further update and considered that the alleged estimated loss of revenue was totally incorrect.

Resolve; Cllr SR will speak with the MDC Portfolio Holder to review how this may be progressed within MDC. He considered that possibly the matter would have to be put to the full Council.

Min CD19a - Coach Let Down and Parking Facility – Cllr NS enquired progress to this matter. The Clerk provided update and confirmed discussions with Guy Braga MDC who was taking the matter forward through development control with a hope to provide a future facility within the Town by way of a possible 106 planning agreement with a future development. This may provide stop over parking for public transport, coaches and out of hours HGVs. It was planned to continue and expand the use of the Station Road bus stops as let down areas but not for parking.

Resolve; That the matter is noted.

CD27. 07/08 Partnership Matters

a)	Shepton 21	Draft Minutes of the 28 January 2008. Emailed and sent by post previously. Draft Minutes of the 27 February 2008. Emailed and sent by post previously.
	Resolve;	Proposed by Cllr CL that the Minutes of Shepton 21 meetings held on 28 January and 27 February 2008 are noted.
b)	Goldhill Community Woodland Site	14/3 damage reported with some 20 trees uplifted. SCC and Police informed. Works order provided to Quadron for ongoing maintenance to start from May 08.
	Resolve;	That the matter is noted.

CD28. 07/08 Budgets 2008/2009

CD	4056	CCTV Surveillance	£ 6,622	Allocated
CD	4058	Town Improvements	£ 1,000	
CD	4060	Heritage Schemes - Partnership	£ 6,500	Allocated
CD	4064	Shepton Mallet In Bloom	£ 2,200	Allocated
CD	4066	Christmas Lighting	£ 1,200	Allocated
CD	4070	Grants - Tourist Information Centre	£ 2,200	Allocated
CD	4072	Grants - Citizens Advice Bureau	£ 3,000	Allocated
CD	4074	Grants - Mendip Community Trans	£ 800	Allocated
CD	4076	Grants - Remembrance Band	£ 250	Allocated
CD	4078	School Crossing Patrol - s137	£ 685	Section 137
CD	4084	Community Projects	£ 2,000	
CD	4084	Community Projects	£ 1,500	

Resolve; Proposed by Cllr CCI that the budgets set for 2008/2009 are noted.

a)	Bus Services	Service 669 – Ridgeway Estate – To review exact routing and location of bus stops to this intended service for feedback to John Perrett, Team leader Public Transport SCC
	Resolve;	<p>Mr Mike Pearson presented proposals for the planned routing of bus service, flagged stopping points and possible stop and bus shelter by the retail store for the new service to the Ridgeway Estate. A trial run of the route with an “out of service” bus was planned for tomorrow to which the Chairman and nominated Town Councillors were to attend. It was hoped that final plans and hopefully decision could be announced at the Annual Town Meeting on the 21st April 2008. It was also hoped that an information leaflet to any new service would be provided to all households on the Ridgeway Estate. Some concern was raised as to the proposed route not servicing the Pullen Court, Wainwright Court and Castle Court areas where some 50 residents were provided with sheltered housing. Mr Pearson informed that this was noted although the access was restricted and also a considerable number of road speed ramps had to be negotiated.</p> <p>Proposed by Cllr CI, Seconded by Cllr ML by a unanimous vote that Mr Pearson be thanked for his sterling work to-date and that the Council note the possible problems with taking the service to the sheltered housing areas of Pullen Court, Wainwright Court and Castle Court, but that the Town Council urge SCC to consider the areas be included due to the large number of elderly residents in this area.</p>
b)	Speed Indicator Devices	SCC enquire interest in subscription of one off set up costs (approx £500) plus annual costs of £750 to supply and maintain 2 no units (one in each direction) at agreed locations within the parish for two weeks of every quarter.
	Resolve;	<p>Members discussed the outstanding requirements due delivery in the current year of amber flashing warning lights and highway lineage as safety measures. Concern was raised that Bowlish School may request the same provision however this and the other schools were currently under the 20mph safe route to schools provision which Waterloo Road was not.</p> <p>Proposed by Cllr CI, Seconded by Cllr CL by a vote of 8 For and 1 Against that the Town Council proceed on a trial basis for one year to provision of Speed Indicator Devices within Waterloo Road and at acceptable dates of two weeks for each quarter period all of which are within school opening dates. Funding is to be by way of virement of budgets held and rolled over from year 2007/08 and the current budget for year 2008/09 in respect of the Section 137 budget heading 4078 previously held to partnership fund the school crossing patrol. Following the year trial the performance and future provision is to be reviewed.</p>
c)	Town Twinning Association	<p>Letter received informing</p> <ul style="list-style-type: none"> • New Association Officers and contact details • Advised of Twinning Visit and Hosting to Misburg partners in 2009 • No response from Quadron • Consider appointment of Representatives from the TC to liaise with the Twinning Association.
	Resolve;	That the matters are noted and the Clerk is to raise the concern as to lack of response from Quadron Services regarding the lost display cabinet at the contract meeting to be held this Friday 4 April 2008.
d)	Provision of Sandbags	MDC advise that it will cease provision of any sandbag service. Residents are encouraged to prepare themselves and be self-sufficient.
		Concern was raised as to information and communication with the community as to alternate and emergency stocks. It was also considered that the SCC & MDC should ensure that problems with drains, gutters

	Resolve;	and rivers are also cleared. Cllr SR informed that residents should consider use of the flood-line website where you could input your postcode and be provided with flood risk information relating to your property and also other supporting information. The Clerk presented information provided by MDC and confirmed that public notice / posters had been put in place. MDC also confirmed that previous requests for sandbag provision had been 240 number during 2007 and only 64 in 2007 which was dubbed by many as the wettest summer ever. Proposed by Cllr NS, Seconded by Cllr CI by unanimous vote that the matter is noted, SCC & MDC are requested to ensure that all drainage and rivers are kept clear and free. MDC are to be requested to write directly to the 304 previous users over the last two year period and ensure they are aware of the proposed changes and have full details / information on alternative provision.
e)	Leisure Centre	Protection of the facility and community use. (JM)
	Resolve;	Several members raised ongoing concern as to the proposals by Whitstone School to take over the facility. Issues raised included, community opening and access times, possible increase in charges, job security of the existing Leisure team staff, possible lack of investment in equipment and shortfall in funding. Concern was also raised that annual membership passes were no longer being issued and the maximum period of a pass was now one month. Cllr CI informed that a detailed presentation had been provided directly by Tony Wilson (Headteacher) at the previous meeting of Council and confirmed that all parties including the Town Council would be consulted and involved. The School were currently in outline discussions with SCC and looking to receive information such as asset register and information as to long term funding. The School would ensure that a robust business plan was in place prior to proceeding. Cllr NS confirmed that Tony Wilson had confirmed that he would look to obtain written agreement with all parties and that this would be the blue print to how the facility would operate in the future. Proposed by Cllr CI, Seconded by Cllr CL by a vote of 8 For and 1 Abstention that a working representative group is formed of three members being Cllrs JM, CL and one other, to meet directly with Tony Wilson (Headteacher) to air the rumours, obtain the facts and thrash out ongoing concerns directly.
f)	Community Partnership	Closed meeting confirmed for Monday 21 April 2008 at 2pm in the Council Chamber with other stakeholders to discuss Community and Social matters relating to residential areas north of the Town Centre.
	Resolve;	That the matter is noted.

CD30. 07/08 Regeneration Portfolio Matters

a)	CATEC Project	Update provided and project timeline provided. TC should receive consultation directly from the successful consultant in the near future and outcome should be known in July 2008.
	Resolve;	That the matter is noted.
b)	Dog Litter Bin	Request for dog litter bin to be provided on the Tadley Acres estate. Cllr SR may provide via SCC some funding to assist.
		Cllr SR provided a cheque for funding of the requirement from SCC to the sum of £300 which was presented to the Clerk.

Resolve;

Proposed by Cllr SR by unanimous vote the Clerk liaise with MDC for a suitable location on the Tadley Acres development to provide and fix one dog litter bin and for MDC to take over emptying and future maintenance of the dog litter bin.

CD31. 07/08 Agenda for the next meeting – Tuesday 3 June 2008 (AGM) – No matters were raised.

The Chairman thanked members for their attendance and closed the meeting at 8.17pm.

Cllr Stephen Robinson

Signature; _____

Chairman

_____/_____/_____**2008**

Minutes of the Annual General Meeting of the Town Council's Community Development Committee held on 3 June 2008, in the MDC Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Jeannette Marsh

Members - Cllrs Bartlett(JB), Gilham(JG), Inchley(CI), Lockey(CL) and Shearn(NS).
Non Member Cllr Marsh T(TM) and Marvin(DM). Zena Pollard (Shepton 21).

Three members of the public and two members of the press were in attendance. The Chairman opened the meeting, welcoming members and the general public. A brief was provided on Health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

The Chairman welcomed newly elected Cllr Derek Marvin to the meeting confirming that he had completed all relevant documentation but would not be eligible to vote at this meeting.

CD32. 07/08 Election of Chairman

Cllr JM & JB were both nominated but declined. A vote to defer the matter and suspend the committee until the pilot structure review due in November 2008 was lost. Several Cllrs raised disappointment with "Party Politics" and the Chairman of the Council, Cllr JB, raised concern and disappointment as to elected members lack of duty and willingness to come forward and work for the Council following being elected to do so by the Community.

Resolve; Proposed by Cllr NS, Seconded by Cllr CI by a vote of 4 For and 2 Abstentions that Cllr JM is duly elected as Chairman of this meeting only and the matter to be considered at the next meeting of full Council.

CD33. 07/08 Election of Vice-Chairman

Resolve; Proposed by Cllr NS, Seconded by Cllr CI by unanimous vote that the matter be deferred until the next meeting.

CD34. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

Town Council – Mr Will Dunscombe raised concern as to the lack of commitment by Council to move the Town forward.

Youth and things to do – Mr Will Dunscombe considered that the recent national media article where youths were drinking on the street as they were bored and had nothing else to do was reflected within the Town and indeed all over the country. He stated that the Council should be doing a lot more for the youth of the Town by way of support and guidance.

Collett Park Toilets – Mr Will Dunscombe requested that now CCTV was in place the public toilets within the park should be open for longer hours to facilitate users.

Public Transport – Mr Taffy Stride congratulated Mr Clive Pearson on his work to-date but had to report an incident this afternoon where awaiting passengers were left stranded when a driver omitted to stop at a flag point on the new Ridgeway service. When the driver was later confronted he stated that the prospective passengers must raise their hand to indicate their requirement. This matter would be reported to the service provider.

Car Parking – Mr Taffy Stride raised concern as to the number of MDC Staff Permit Holders using on street and public car parking spaces. Following a personal audit he had found MDC users now increasing and now using Great Ostry Public Park and even High Street parking spaces.

Resolve: the Chairman confirmed that the comments made are noted.

CD35. 07/08 Apologies for absence – Cllr Lovell(Family).

CD36. 07/08 Members Declarations of Interests - None were declared**CD37. 07/08 Minutes**

The Minutes of the Meeting of the Community Development Committee held on the 1 April 2008 were considered for accuracy and content.

Resolve: Proposed by Cllr JB, Seconded by Cllr CL by a unanimous vote that the Minutes of the Meeting of the Community Development Committee held on the 1 April 2008 be approved as a true record and signed by the Chairman.

CD38. 07/08 Matters Arising from the Minutes – No matters were raised.**CD39. 07/08 Partnership Matters** – No matters were raised.

a)	Towns Market	Late request by email was received from Zena Pollard, Shepton 21 requesting the Town Council to consider supporting the market by way of storage of 8 number umbrellas which Shepton 21 hoped to purchase at a cost of £800 each with monies they hoped to obtain from the MDC Central Mendip Partnership which could be allocated from the existing 106 monies. Zena also request the Town Council to provide manpower to erect and dismantle the umbrellas on Market day each week. Zena provided further clarification of their requirement and stated that the umbrellas once purchased would become the property of the Town Council.
	Resolve;	Cllr Shearn considered that the matter of Markets should be reviewed in a holistic way, which should include car parking in an initiative to regenerate the Town Centre. Proposed by Cllr JM, Seconded by Cllr JG, by a vote of 5 For and 1 Abstention that the matter is supported in principle at this stage but that the matter would need further review into the storage, insurance, manpower, health & safety, and financial implications. Zena Pollard then left the meeting.

CD40. 07/08 Finance & Budgets 2008/2009

CD	4056	CCTV Surveillance	£ 6,622	Spent
CD	4058	Town Improvements	£ 1,000	700 remaining
CD	4060	Heritage Schemes - Partnership	£ 6,500	Spent
CD	4064	Shepton Mallet In Bloom	£ 2,200	Spent
CD	4066	Christmas Lighting	£ 1,200	Allocated
CD	4070	Grants - Tourist Information Centre	£ 2,200	Spent
CD	4072	Grants - Citizens Advice Bureau	£ 3,000	Spent
CD	4074	Grants - Mendip Community Trans	£ 800	Spent
CD	4076	Grants - Remembrance Band	£ 250	Allocated
CD	4078	Waterloo Road Highway - s137	£ 1,370	Allocated
CD	4084	Community Projects	£ 2,000	
CD	4084	Community Projects	£ 1,500	

Resolve; that the budgets set for 2008/2009 are noted.

CD41. 07/08 Community & Leisure Portfolio Matters

a)	Lido Facility & Car Park	Email received from MDC confirmed that the facility was closed due to problems with loose tiling, reopening date unknown. Grant application completed and submitted to SCC Aggregates Levy Sustainability Fund on the 6 May 2008. Acknowledged and expect decision in July 2008.
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<p style="text-align: center;">Resolve;</p>	<p>Several Cllrs raised deep concern as to the closure of facility especially when an email was received on the 8 May identifying the problem and planned to clear the fault and open the facility by the 29 May 2008. They considered it unbelievable especially given the Community via the Town Council had funded the majority (£377,000) of the upgrade and lido works and that the community had been let down by the performance of MDC, the pool operator with this and previous closures, the problems with the chipping finish to the car park and the environment / landscaping finishes. Questions are to be asked, why the pool was not inspected and filled earlier to ensure all problems were resolved so that the pool would open on time, why the car park could not be finished to alliviate problems being encountered by adjoining residents such as youths throwing the chippings and traffic carrying chippings onto adjoining highways and why the environment and landscaping was in such an unacceptable and poor condition. The Town Council expected more from its partner MDC and the pool operator who's performance was deemed unacceptable.</p> <p>Proposed by Cllr CI, Seconded by Cllr JG by a vote of 5 For and 1 Against that the Town Council write to MDC in the strongest terms at the performance of the Lido facility given the recent funding provision of £377,000 by this Council and to seek response as to reasons for the closure of the facility when the problem of loose tiles was identified back on the 8 May 2008 and why an apparent lack of action to rectify the problem in good time for the seasonal opening. The Council also raise concern as to the lack of action to upgrade the car park finish and alliveiate the problems and complaints being received and that they should also bring forward schemes to bring the enviroment and landscaping up to an acceptable level.</p>
<p>b) Somerset Playing Fields Association</p>	<p>Spring 2008 newsletter available from the TC office.</p>
<p style="text-align: center;">Resolve;</p>	<p>That the matter is noted.</p>
<p>c) Removal of BT Payphones</p>	<p>BT propose removal of 54 public payphones. Currently receiving notices of hinterlands but that none relate to within the Town.</p>
<p style="text-align: center;">Resolve;</p>	<p>The Chairman informed that several public payphones boxes within the Town had notices upon them stating that the payphones did not accept cash which she considered would further reduce the use of by the general public.</p> <p>That the matter is noted.</p>
<p>d) Public Transport</p>	<p>Outcome of Review of Tendered Bus Services in Mendip. Letter and summary of positive changes distributed to all Cllrs. Full ecopy of timetable held in TC Offices.</p>
<p style="text-align: center;">Resolve;</p>	<p>Mr Clive Pearson provided a report and update to the Ridgeway Bus Service and confirmed that he had rode on all services for the first day and intended to ride the first service on each day to ensure no problems were encountered. On the first day one obstruction by way of parked vehicles had arisen however the response from the community had been very good and he hoped the service would go from strength to strength. Information phamplets had been issued and he would continue to monitor and report.</p> <p>That Mr pearson is thanked for his work todate and the matter is noted.</p>
<p>e) Shepton Mallet Youth Forum</p>	<p>Proposal received from Andrea White, Area Youth Working requesting a representative from the Town Council to join the group.</p>

	Resolve;	Proposed by Cllr CI, Seconded by Cllr CL by unanimous vote that it was understood that Cllr Janet Kinison had expressed an interest in these matters and if acceptable (in her absence) would be nominated as the Town Councils representative to the Shepton Mallet Youth Forum. Cllr Shearn also volunteered to deputy for and take up the post if Cllr Kinison declined or was not available for a meeting(s).
f)	Town Market	Concern as to charges levied for Shepton Mallet stalls when compared with others in the district.
	Resolve;	Cllr NS raised concern as to the variable charges to market stall holders within the five towns of Mendip, where charges for Shepton Mallet appeared high when compared with others especially when additional support such as provision of stalls and free parking was available elsewhere. Verbal discussions with stall holders outside the town indicated that they would not come to Shepton due to the charges and lack of support facilities such as stalls and free parking. He considered the whole matter of the Town Market needed review and this should include town centre car parking. Proposed by Cllr NS, Seconded by Cllr JG by unanimous vote that the Council should look to work with other partners such as Shepton 21 and MDC to review all aspects of the Towns Market including Car Parking. It was understood that the Shepton 21 Town Centre Group may be already reviewing this matter and that Cllr Parham was a representative from the Town Council to this group. However Cllr Neil Shearn would wish to participate as a Town Council representative should Cllr Parham not be on the group or not be available to attend meetings.
g)	Twinning Association	Minutes of their meeting held Saturday 17 May 2008 were received and copied to all Cllrs. Email received request provision of gift from the Town Council for the Twinning Association to present to our opposite numbers in Oissel, France during their visit 12-15 July 2008.
	Resolve;	Proposed by Cllr CI, Seconded by Cllr JG by unanimous vote that the Twinning Minutes of the 17 May 2008 are noted and that Chairman and Vice-Chairman are empowered to obtain a suitable gift from the Town Council for the Twinning Association to present to our opposite numbers in Oissel, France during their visit 12-15 July 2008.

CD42. 07/08 Regeneration Portfolio Matters

a)	Town Heritage Initiative (THI)	Email received from MDC confirming the venue for the inaugural meeting was changed to the Thatched Cottage at Charlton Road on 4 June 2008 starting at 11am.
	Resolve;	That the matter is noted. It was understood that Cllr Parham had been nominated to this group. However it was unknown if he was able to attend. Cllr JB confirmed that she would check with Cllr Parham and if he was unable to attend, then Cllr JB would attend in his absence.

CD43. 07/08 Agenda for the next meeting – Tuesday 5 August 2008

The Clerk recommended that a review of the make-up and to designate areas of responsibilities internally within the Committee should be considered especially should the Pilot Structure be fully adopted when reviewed in November 2008. Make up, remit, finance and issues relating to the committee were discussed. Several Cllrs considered that the committee and the membership were not supported by Council given that proposals put during precept considerations had not

been progressed. Others considered that the committee should be working more closely, consulting and engaging with groups within the community. One member considered that the Town Council should have provided for a stronger precept and pointed out that it was both Mendip and the County Councils that were capped and not the Town Council. The Clerk highlighted the current budget availability with some £3,500 available for projects which had no proposals currently being worked up or progressed at this time. Also the committee was only due to meet once more in August before precept projects and proposals were to be submitted in consideration of next years budget and precept. The Chairman of the Council stated that she was heartened by the latest discussion but that leaders needed to come forward from the membership of the Council to take Shepton forward.

The Chairman thanked members for their attendance and closed the meeting at 8.05pm.

Cllr

Signature; _____

Chairman

_____/_____/__2008

Minutes of the Meeting of the Town Council's Community Development Committee held on 5 August 2008, in the MDC Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Chris Inchley

Members - Cllrs Bartlett(JB), Kinison(JK), Inchley(CI), Lockey(CL) Marsh J(JM), Marvin(DM) and Shearn(NS).

Non Member Cllr Champion(RC), Marsh T(TM), Parham(JP) & Ian Jarman (Chamber of Commerce).

Six members of the public and one members of the press were in attendance. The Chairman opened the meeting, welcoming members and the general public. A brief was provided on Health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

CD44. 07/08 Election of Chairman

Resolve; Proposed by Cllr DM, Seconded by Cllr CL, there being no other nominations, that Cllr Chris Inchley is duly elected as Chairman of the Community Development Committee.

CD45. 07/08 Election of Vice-Chairman

Resolve; Proposed by Cllr JB, Seconded by Cllr JM, there being no other nominations, that Cllr Derek Marvin is duly elected as Vice-Chairman of the Community Development Committee.

CD46. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

Resolve; Proposed by Cllr NS, Seconded by Cllr CL by unanimous vote that the meeting is adjourned for the matter to be transacted.

Matters raised included Public Transport to the Ridgeway Estate update (Clive Pearson), Poor conditions of paved surfaces to the Market Place and Town Street (Clive Pearson supported by Mr Stride), Street lighting column leaning (Will Dunscombe), Road closure signs to Darshill blocking and obstructing public pavements (Cllr RC).

Cllr JP confirmed that unfortunately THI monies could not be used to fund public realm works, the Chairman thanked Clive Pearson for his continued work to public transport and that the matter of paved surface conditions would be chased with SCC.

Resolve; Proposed by Cllr JB, Seconded by Cllr JM by unanimous vote that the meeting is brought back into closed session.

CD47. 07/08 Apologies for absence – Cllr Gilham and Lovell(Family). Police Beat Officer Steve Hubbard (duty).

CD48. 07/08 Members Declarations of Interests - None were declared

CD49. 07/08 Minutes

The Minutes of the Meeting of the Community Development Committee held on the 3 June 2008 were considered for accuracy and content.

Resolve: Proposed by Cllr NS, Seconded by Cllr CL by a unanimous vote that the Minutes of the Meeting of the Community Development Committee held on the 3 June 2008 be approved as a true record and signed by the Chairman.

CD51. 07/08 Partnership Matters – No matters were raised.

a)	Public Toilets for Carnival Events	Response received from MDC confirming that they will continue with the financial assistance and technical support for 2008 events but have decided to discontinue such provisions for 2009.
	Resolve;	Proposed by Cllr CL, Seconded by Cllr NS, by a vote of 6 For and 1 Abstention that the response from MDC is noted but that the Town Council request that they reconsider and wish them to continue to support the event by way of provision / costs of temporary public toilets in future years.
b)	Five Towns Meeting	Cllr JB considered that the meetings of the Chairman of the five Towns/City should be re-instigated as early as possible to consider District and shared matters. The Clerk suggested that one of the Councils should take the lead on an annual basis and provide the venue, meeting dates and agendas to formalise and manage the meetings.
	Resolve;	Proposed by Cllr JB, Seconded by Cllr NS, by a unanimous vote that the Town Council look to take the lead in the matter for the first year and submit proposals and initial invitations to the other four Towns/City as soon as possible.
c)	SM Community Forum	Minutes of the Shepton Mallet Community Forum held on the 15 July 2008 were distributed to all members.
	Resolve;	Proposed by Cllr CI that the Minutes are received and noted.

CD52. 07/08 Community & Leisure Portfolio Matters

a)	Shepton Mallet AFC	Following consideration by Council 1 July 2008, letter sent to MDC, ward councillors aware and representatives from SMAFC invited to attend this meeting to discuss the matter further.
	Resolve;	Mr Will Dunscombe reported a very positive meeting with MDC Stuart Finney regarding the proposed BMX track and requested the Town Council to consider supporting the Skateboard Park. Cllr JP informed that the MDC review was now underway with both the consultants and terms of the review finalised and the outcome report was due in the first quarter of 2009. The Chairman confirmed that he was now clear of the Football Clubs requirement in that if they obtained an extension of the current 11 year lease with MDC to a 15 year lease then funding from another provider would be available for them to develop and build new changing facilities. Without the extension in place then the funding could not be obtained. Proposed by Cllr CI, Seconded by Cllr CL by a vote of 3 For, 2 Against and 2 Abstentions that MDC are requested to review the matter and look to provide and write in the existing lease for the required extension period with appropriate clauses to satisfy all parties to enable the Tenant, the Football Club, to obtain the exterior funding to allow them to progress without delay to develop and build new changing facilities on the site.
b)	Shepton Mallet Christmas Lights	Following consideration by Council 1 July 2008 the committee is requested to consider; 1 – Partnership Involvement; 2 – Statement of current financial account and future Scheme Funding including provision of this years funding; 3 – Scope of the scheme; 4 – Storage of displays; 5– Requirements for this years display. The Clerk provided an update report following meeting of the TC / Chamber of Commerce working party held Friday 1 August 2008.

	<p>The Clerk provided a summary of the written report and the various options. Ian Jarman spoke on behalf of the Chamber of Commerce providing recommendations to proceed with the option to totally refurbish the existing fittings with new LED lights at a cost of £7,100 which would be funded from the current funds of £12,000 held by the Chamber of Commerce. He also informed on the future funding provision and that the only fixed income of the Chamber of Commerce was approximately £1,700 in members subscriptions, however they would continue to work in partnership with the Council on the Christmas Lighting provision and would look to attempt to obtain other donations from the commercial sector. He however stated that he viewed the Christmas Lights as a community project and that the Town Council should in future take the lead in the matter. Several alternate options were put by several councillors and also that the public should be consulted on future provision and funding. It was considered that the press may do an article and posters could also be published. The Clerk confirmed that if the existing lights were refurbished with new LED lighting then they would be good for 5 years plus with minimum or no maintenance, matters relating to the eyebolt testing and future storage of the displays had still to be resolved, he estimated a budget of £5,500 should be sufficient to install and run the existing scheme on an annually basis once the displays had been refurbished and for the life of the displays. Cllr CL stated that the report showed that the annual average total cost of running the scheme over the last six year period was £8,710 and if this could not be maintained and funded by the Chamber of Commerce, Mendip District Council and the Town Council then the Town did not deserve to have lights and this would be as very poor show. It was confirmed that total funding provision from the Town Council in the current year would be £2,000 and the remainder would be provided from the Chamber of Commerce allocated funds.</p> <p>Resolve; Proposed by Cllr CL, Seconded by Cllr NS by a vote of 4 For and 3 Abstentions that the Town Council support the Chamber of Commerce requirement that the existing displays are totally refurbished with LED lighting at a cost of £7,100 and that the scheme proceeds for the current year with 11 cross road displays and the centre Christmas Tree with the provision of £2,000 from the Town Council and the balance being funded by the current allocated funds of £12,000 held by the Chamber of Commerce.</p>	
c)	SM Community Hospital	Following previous resolve of this Committee and letter sent 3 April 2008, Mrs Karen Thomas (Matron) again requests for a litter bin to be placed within the lane outside of the hospital grounds.
	Resolve;	Proposed by Cllr NS, Seconded by Cllr CL by a vote of 6 For and 1 Abstention that the area in question was not in the ownership or responsibility of the Town Council and that in this instance the Town Council had to decline provision of the requirement and any funding.
d)	Bring Bank Recycling Facility	Complaints received regarding reduction in provision to the Commercial Car Park facility, resulting in tipping due to insufficient facilities and infrequent emptying of collection bins. Response received from Somerset Waste Partnership.
		Mr Taffy Stride had previously raised concern at a previous meeting of the Town Council and that the responsibility had been transferred from the District Council to SCC Waste Partnership. He understood that any excess dumping was treated as fly tipping and then MDC had to pay for its removal, he also understood that the full range of facilities was still available in the other Towns/City within the District. The Clerk also confirmed that this was a hot spot for complaints from the public and that little progress had been made despite direct correspondence with Somerset Waste Partnership and MDC.

	Resolve;	Proposed by Cllr JM, Seconded by Cllr JB by a unanimous vote that copies of all correspondence in the matter is sent to the MDC Portfolio Holder who is to be requested to support and resolve the matter to reinstate a full and appropriate "Bring Bank" recycling facility to the current area allocated with Commercial Road Car Park off of Old Market Road.
e)	Off Street Parking Places	Replacement Order 2008 now made. Response to Councils consultation response received from Nicola Keyworth-Wright, MDC Car Parks Manager.
	Resolve;	Proposed by Cllr CI that the matter is noted.

CD53. 07/08 Regeneration Portfolio Matters

17	Election of Portfolio Holder	Designation of Portfolio Holder to undertake all Regeneration Matters within this Committee for the current period and until outcome of Pilot Structure resolved.
	Resolve;	Proposed by Cllr JB, Seconded by Cllr DM, there being no other nominations, that Cllr Janet Kinison is elected as Regeneration Portfolio Holder to the Community Development Committee.
18	THI Project	Update following meetings previously held.
	Resolve;	Cllr JP provided the update with the next meeting of the Steering Group being held this Friday. The project was underway and a trade fair and seminar was to be held in the near future within the Town Centre. That the matter is noted.

CD54. 07/08 2009/10 Precept Considerations

- a. **Shepton Mallet In Bloom Review** – Report submitted by the Clerk (attached) informing current committee update and financial affairs which included their draft budget for 2008/9 and Financial statements for year 2004 to 2008.
- b. **Budget Headings held under the Community Development Committee** – The Clerk confirmed the current budget headings and their totals. Budget headings 4056 CCTV Provision, 4060 Heritage Scheme and 4078 Speed Indicator Devices were all currently under contract and would have to be upheld, he also recommended that budget heading 4068 General Grants is reallocated to this Committee from the Service Delivery Committee so that all Grant provisions were controlled by one committee.
- c. **Shepton Mallet Town Centre Events Banking account** – The Clerk confirmed that this now dormant account was still open with a balance of £183.68 and that Cllr JB was the only remaining mandate holder. He recommended that the account be closed and funds transferred into the Town Councils bank account.

Cllr NS considered that the committee should look to provide extra sports facilities within Collett Park and that a longer term vision should be adopted for a sports centre within the Town to which all sports should be included. The Chairman considered that all sporting groups within the Town should be brought together to see what the requirement and problems were to such a facility. Cllr JP considered that there was a requirement for a co-ordinated vision of what sporting facilities would look like in the long term and that partners such as Shepton 21 should be involved. Cllr JB also informed that other projects such as refurbishment of the public toilets with Collett Park and also Cllr RC was looking to undertake improvements to the allotments. Cllr JM considered that the future use of Garston Street land should also be reviewed.

Resolve: Proposed by Cllr CI, Seconded by Cllr NS by a unanimous vote that a meeting is arranged to which all Sporting Clubs and Groups are invited to attend to discuss current and future sporting facilities and provision within the Town.

Resolve: Proposed by Cllr NS, Seconded by Cllr JM by a unanimous vote that in view of the nature of the business about to be transacted, it is advisable in the public interest that the press and public be excluded and they are instructed to withdraw which was complied with.

Cllr CL then left the meeting not to return. Members discussed existing budget headings relating to provision of grants.

Resolve: Proposed by Cllr CI, by a unanimous vote that recipients of current grants, Mendip Community Transport, Citizens Advice Bureau and the Tourist Information Centre are invited to attend a closed meeting of the Community Development Committee starting at 6pm immediately prior to the next programmed meeting of the committee on Tuesday 7 October to submit a short presentation / formal funding bid and interview directly with the committee in preparation for future funding consideration by the committee to enable draft precept submission to be submitted to the full Council in November.

CD55. 07/08 Agenda for the next meeting – Tuesday 7 October 2008.

The Chairman thanked members for their attendance and closed the meeting at 8.48pm.

Cllr C. C. Inchley

Chairman

Signature; _____

_____/_____/_2008

Minutes of the Meeting of the Town Council's Community Development Committee held on 7 October 2008, in the Committee Room, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Chris Inchley

Members - Cllrs Kinison(JK), Inchley(CI), Lovell(ML), Marsh J(JM), Marvin(DM) and Shearn(NS).

Three members of the public and no members of the press were in attendance. The Chairman opened the meeting, welcoming members, the general public and apologised for the meeting starting five minutes late due to the overrun of the previous meeting. A brief was provided on Health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

CD56. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

Resolve; Proposed by Cllr JM, Seconded by Cllr JK by unanimous vote that the meeting is adjourned for the matter to be transacted.

Mr Will Dunscombe enquired if budget monies when not spent at the end of the current year were rolled over into the following year. The Clerk confirmed that the Councils Standing Orders did not permit rollover of unspent budget and that unspent monies were put back into Council reserves at year-end. Both Mr Will Dunscombe and Mr Taffy Stride nominated to speak on other matters upon the agenda at the point of consideration.

Resolve; Proposed by Cllr ML, Seconded by Cllr DM by unanimous vote that the meeting is brought back into closed session.

CD57. 07/08 Apologies for absence – Cllr Bartlett(health), Champion(family), Gilham(family) and Lockey(family).

Resolve; Proposed by Cllr NS, Seconded by Cllr ML by unanimous vote that the apologies are accepted and recorded.

CD58. 07/08 Members Declarations of Interests

H M Prison – Cllr JM declared a Personal and non-Prejudicial Interest in the matter due to her work in Health Care within the Prison.

Mendip Community Transport - Cllr CI declared a Personal and non-Prejudicial Interest in the matter as his father was a user of their services.

Tourist Information and Heritage Centre - Cllr NS declared a Personal and Prejudicial Interest in the matter as he was a member of their Management Board and would leave the meeting at the point of consideration.

CD59. 07/08 Minutes

The Minutes of the Meeting of the Community Development Committee held on the 5 August 2008 were considered for accuracy and content.

Resolve: Proposed by Cllr ML, Seconded by Cllr DM by a unanimous vote that the Minutes of the Meeting of the Community Development Committee held on the 5 August 2008 be approved as a true record and signed by the Chairman.

CD60. 07/08 Matters Arising from the Minutes – The Chairman updated with limited progress to the Shepton Mallet Football Club request for an extension to their lease with Mendip District Council. No further matters were raised.

CD61. 07/08 Partnership Matters

a)	SCC Road Safety Partnership	Details received for Driver Awareness Courses available for free delivery to the community. SCC requires provision of a venue and refreshments to be provided for them to deliver the course which usually starts at 6.30pm and runs until 9pm with a coffee break at 8pm.
Resolve;		It was considered that this matter was being lead by others, action was taking place elsewhere and that Cllr Robinson should be consulted on the matter. Proposed by Cllr CI, Seconded by Cllr JK, by a unanimous vote that the matter is noted.
b)	Somerset Water Management Partnership (SWMP)	Group set up to consider water matters of significance. Shepton mallet comes within their Brue Catchment area and our Volunteer Catchment Representative has been appointed and any matters should be progressed through him in the first instance. Contact details are; Brue – rep: John Hill, (Chilton Polden) jbhill1929@aol.com
Resolve;		Proposed by Cllr JM, Seconded by Cllr CI, by a unanimous vote that the matter is noted.
c)	Shepton Mallet Lido	It was confirmed that a meeting had been arranged with MDC Portfolio Holder Cllr Ron Forrest and Ian Munday, Leisure Officer to be held in the TC Office on Monday 13 October at 10.30am to discuss required repairs and maintenance to ensure opening on time for next years season and to discuss other matters such as promotion, operating dates / hours, non swimmer and season ticket provisions.
Resolve;		Proposed by Cllr CI, Seconded by Cllr NS, by a unanimous vote that Cllr NS would attend and that Cllr Lockey also be requested to attend. In the event that Cllr Lockey was unable to assist then Cllr DM would take his place at the meeting.
d)	MDC Leisure Facility Audit	MDC using services of Knight Kavanagh and Page (KKP) to enable priorities to be set for future planning of leisure provision within the district. The work will also assist requirements to produce a Local Development Framework. KKP will be in contact in the near future for information gathering and consultation.
Resolve;		Proposed by Cllr CI by a unanimous vote that the matter is noted.

CD62. 07/08 Community & Leisure Portfolio Matters

a)	Mendip Housing	Annual Review 2008 received from Mr Alan Blunt MD, and available from the TC Office.
Resolve;		Proposed by Cllr ML, Seconded by Cllr DM by unanimous vote that the matter is noted.
Resolve;		Proposed by Cllr CI, Seconded by Cllr DM by unanimous vote that a representative from Mendip Housing is invited to attend a future meeting of this Committee to inform their plans and action for the future provision of affordable homes for local people.
b)	Community Policing Awards	Request and nomination form received for the March 2009 Annual Awards with closing date of 30 November 2008.

	Resolve;	Proposed by Cllr CI, Seconded by Cllr DM, by unanimous vote that PCSO Guy Dury is nominated for his work to Highway Safety matters within Waterloo Road. Cllr CI is to complete and submit the required nomination form.
c)	Town Twinning Association	Minute of their meeting held Monday 1 September 2008 received. Appears expecting visit from Misburg in 2009 and consider allowance included in the Civic Duties budget for next year.
	Resolve;	Proposed by Cllr ML, Seconded by Cllr CI, by a vote of 5 For and 1 Abstention that the matter is noted and that the Committee would include appropriate budget within the 2009 Precept for the forthcoming visit of our twinning partners Misburg.
d)	H M Prison, Cornhill	Board's Report for 2007/2008 received and available from the TC Offices.
	Resolve;	Cllr JM had previously declared a Personal and non-Prejudicial Interest in the matter. Proposed by Cllr CI, Seconded by Cllr ML, by unanimous vote that the matter is noted.
e)	Bring Bank Facility, Commercial Rd Car Park	Response received from MDC to the TC request to reconsider reinstatement. To consider how to progress the matter.
	Resolve;	Mr Taffy Stride was aware of the response from MDC and repeated previous requests on behalf of the townsfolk that the full "Bring Bank" facility should be reinstated. Members raised some concern as to the problem being passed from MDC to the Somerset Waste Partnership (SWP) and then being bounced back. Concern was also raised as to the same frustration between these two authorities to a further problem with an unacceptable waste collection point under the canopy of the Academy Building in the Market Place at the junction at the end of Regal Road. Proposed by Cllr DM, Seconded by Cllr ML, by unanimous vote that the Council write to both MDC and SWP again requesting that the full "Bring Bank" facility is urgently needed and should be reinstated immediately to the Commercial Road Car Park site. It should remain in situ and be adequately managed and maintained until a comprehensive doorstep collection was in place which would also include cardboard and plastics collection. A site meeting was also to be requested with the same authorities (MDC & SWP) at the waste collection point adjacent to the Academy at the end of Regal Road to discuss how this unacceptable matter could be resolved.
f)	Community Grants	Application received from 1 st Shepton Mallet Scout Troop for funding towards winter camp at Gilwell. Application received from Victim Support for £500 funding to assist Training of Volunteers. Previous awards; Current total available budget = £325.
	Resolve;	Proposed by Cllr ML, Seconded by Cllr NS, by unanimous vote that the 1 st Shepton Mallet Scout Troop are awarded a Community Grant of £75.
	Resolve;	Proposed by Cllr JM, Seconded by Cllr ML, by unanimous vote that the Victim Support are awarded a Community Grant of £75 to assist towards the training of volunteer workers.
g)	Shepton Mallet In Bloom	Cllrs were provided with a copy of a Report from Roger Eddy into the current situation of the Shepton Mallet In Bloom Committee. A meeting is to be held Wednesday 8 October at 7.30pm in the Wine Vaults, High Street to which the Town Council representatives and any other interested parties had been invited to attend.

Resolve;	<p>The details of the report were considered in some depth with the various options. The Committee wished to convey the gratitude of the Town to Roger Eddy, Lyn and Bob Manvill for all their efforts and hard work to date and the success that they had achieved in the competition.</p> <p>Proposed by Cllr CI that Cllr JK would attend the meeting and represent the Council. It was considered that the Town Council wanted to see the Shepton Mallet In Bloom Committee to continue and that it would continue to support in partnership where it could. Cllr JK was to report back with the details and outcome of the meeting. Financial support would be reviewed later in this meeting under Precept considerations.</p>
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CD63. 07/08 Regeneration Portfolio Matters

a)	Tour of Britain Cycle Race	<p>Invitation to sponsor the event to ensure that Shepton Mallet is included within the route stage for the September 2009 event. Request contribution of £5,000 towards the event to ensure the race will pass through our Town.</p>
Resolve;		<p>Mr Will Dunscombe spoke against the proposal, although he was an enthusiastic cyclist he considered that the race event would pass through the Town very quickly and could see very little value to the Town for such a sum of money.</p> <p>Proposed by Cllr JK, Seconded by Cllr DM, by unanimous vote that the matter is to be noted with no further action being taken.</p>

CD64. 07/08 2009/10 Precept Considerations

The Committee considered precept proposals for submission to the Service Delivery Committee to then provide recommendations to the November meeting of full Council (section of applicable expenditure codes attached). Prior to this meeting a closed meeting had taken place to consider presentations and detailed information which had been provided by Mr Mike Curtis, Mendip Community Transport, Mrs Sonia Pike, Citizens Advice Bureau and Mr Alan Stone and Mrs Lorraine Pratten from the Tourist Information and Heritage Centre to support their bids for annual grant funding from the Town Council. Question and answer sessions took place with each of the applicants. Cllr NS left the room during the presentation and discussions with the Tourist Information and Heritage Centre representatives having declared a Personal and Prejudicial Interest earlier in the meeting. Members then considered in turn each draft Precept budget heading within the scope and remit of the committee.

Resolve: Proposed by Cllr DM, Seconded by Cllr JM by a unanimous vote that the following draft Precept Budget totals are collated by the Service Delivery Committee within a total draft Precept to be put to full Council at the 4 November 2008 meeting;

4056	Town Centre CCTV	£6,900
4058	Town Improvements	£ 559
4060	Heritage Schemes THI	£6,500
4064	Shepton Mallet In Bloom	£2,300 but to allow possible contingency
4066	Christmas Lighting	£2,084 but to allow possible contingency
4068	Community Grants	£1,000
4070	Grants – TIC	£2,300
4072	Grants CAB	£3,200
4074	Grants MCT	£ 900
4076	Grants Remembrance Band	£ 261
4078	Speed Indicator Devices	£ 750
4084	Community Projects	£3,500

It was also recommended that the heading 4080 Civic Hall Fund be reduced to nil in the Precept period due to the economic climate and the 4088 Contingencies be increased to £7,000 to make possible provision of unknown requirements for budget headings 4064 & 4066 above.

The Chairman thanked members for their attendance and closed the meeting at 8.30pm.

Cllr C. C. Inchley

Chairman

Signature; _____

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Minutes of the Meeting of the Town Council's Community Development Committee held on 16 December 2008, in the Council Chamber, Cannards Grave Road, Shepton Mallet.

Present: Chairman - Councillor Chris Inchley(CI)

Members - Cllrs Bartlett(JB), Gilham(JG), Lockey(CL), Lovell(ML), Marsh J(JM), Marvin(DM) and Shearn(NS). Non members Cllr Marsh T(TM).

Mr Ben Cane, Development Manager (Mendip Housing Limited) & PCSO Penny Freestone.

Five members of the public and one member of the press were in attendance. The Chairman opened the meeting, welcoming members, the general public and provided a brief on Health & Safety requirements including emergency evacuation and assembly point procedures. Mobile phones were requested to be switched off or to silent mode.

CD66. 07/08 Mendip Housing Presentation

Mr Ben Cane (Development Manager) provided a presentation which covered their group structure of four Housing Associations working together under the Aster Group and their own Development Strategy to deliver 548 new homes in the next 5 years with the Mendip area as a priority and focus on quality. The group currently had some 15,500 properties within the south and south west with equal importance on rural and urban areas. The Development process was outlined from identification of the site and housing need through to funding, site works and handover. Completed schemes to-date were highlighted with some 62 homes delivered in year 2007/08 which included selected areas of the Tadley Acres estate. An explanation as to available funding streams, the National Affordable Housing programme and the work of the National Housing & Regeneration Agency was considered with grants of between £45,000 to £75,000 were available per property. A summary of current active sites was also provided and in Shepton Mallet this included the Bloor development on the Tadley Acres estate and Great Ostry. The provision of permanent sites for Gypsy & Travellers was informed with 2 small permanent sites proposed, but not yet identified within Mendip, and their partnership working with South Somerset District Council to their existing sites which they might fully manage in the future. They were also progressing with the regeneration of PRC type dwellings of which they owned some 400 cornish design. Quality and Sustainability were high priorities in today's development and all types of specifications were to be considered including timber framed buildings, highly insulated building and energy sources such as solar hot water. Ben then undertook a question and answer session with members. He confirmed that their offices had to relocate from Kilver Court by 2010 and their favoured relocation site was at Wells. They could not state how many affordable homes would be provide in Shepton in the future as the provision was opportunity led but that they would not develop where there was no demand. The housing list was now choice led.

Resolve; The Chairman thanked Mr Ben Cane for his good account of where Mendip Housing were going in the future and the situation with the current housing market.

CD67. 07/08 Public Forum (Nominations to address the Committee to matters under consideration)

Resolve; Proposed by Cllr ML, Seconded by Cllr DM, by unanimous vote that the meeting is adjourned for the matter to be transacted.

Mr Mike Harris nominated to speak on Commercial Road Derelict Land and Mr Clive Pearson nominated to speak on Public Transport and also the Litter Bin for the Community Hospital.

Ridgeway Estate Bus Service – Mr Clive Pearson provided an update to the problems encountered with the new bus service serving the Ridgeway. Since the Police had intervened no further incidents of debris being thrown at buses had occurred, however there were still lesser problems with access and parked vehicles. It was hoped that a meeting would take place in the future to consider these aspect.

Resolve; Proposed by Cllr ML, Seconded by Cllr JG, by unanimous vote that the meeting is brought back into closed session.

CD68. 07/08 Apologies for absence – Cllr Champion(family) and Kinison. Mr Alan Brunt (Managing Director – Mendip Housing)(health).

Resolve; Proposed by Cllr CI, that the apologies are accepted and recorded.

CD69. 07/08 Members Declarations of Interests

Cllr J Marsh Declared a Personal and Non-Prejudicial Interest in the Shepton Mallet Lido, Recycling & Refuse Collections, MDC Car parking Strategy and Time to Plan as she was a District Councillor. Cllr T Marsh also Declared a Personal and Non-Prejudicial Interest in the same matters as the husband of Cllr J Marsh.

Cllr J Marsh Declared a Personal and Non-Prejudicial Interest in the Somerset NHS Primary Care Trust due to her work and attachment to Somerset PCT. Cllr T Marsh also Declared a Personal and Non-Prejudicial Interest in the same matters as the husband of Cllr J Marsh.

Resolve; that the above Declarations are recorded.

CD70. 07/08 Minutes

The Minutes of the Meeting of the Community Development Committee held on the 7 October 2008 were considered for accuracy and content.

Resolve: Proposed by Cllr DM, Seconded by Cllr ML by a unanimous vote that the Minutes of the Meeting of the Community Development Committee held on the 7 October 2008 be approved as a true record and signed by the Chairman.

CD71. 07/08 Matters Arising from the Minutes – No matters were raised.

CD72. 07/08 Partnership Matters

a)	Shepton Mallet Lido	Meeting held with MDC on 13 October 2008 (notes attached). Report from Avalon Leisure (Rob Taylor) attached It was confirmed that MDC wished the Town Council to procure and deliver the upgrade to the car park once a specification has been agreed. The Clerk provided an update to the project, with the specification now agreed, five contractors had been invited to price, all of which had visited site with the Clerk. The budget of £22,000 was available via £15,000 grant via Cllr Robinson from SCC and a further sum of £7,000 had been earmarked by MDC. The tenders would be in by mid January 2009 and it was hoped the work could be completed by April 2009.
	Resolve;	Proposed by Cllr JG, Seconded by Cllr JM, by a unanimous vote that the matter is noted.
b)	Recycling & Refuse Collections	Household collections will be amended from Friday 26/12 to Sunday 28/12 and from Friday 2/1/09 to Saturday 3/1/09. There will be no garden waste collections in Christmas or New Year weeks. Christmas Trees can be recycled at Household Waste Recycling Centres.
	Resolve;	Proposed by Cllr ML, Seconded by Cllr NS, by a unanimous vote that the matter is noted.

c)	MDC Car Park Strategy	MDC proposals relating to Shepton Mallet 1 – Renaming of Commercial Road Car Park 2 – Choice of Car Park for MDC beacon Status 3 – Free Parking
	<p data-bbox="488 226 1493 707">Cllr CI confirmed that he had obtained an email clarification from David Thomson at MDC that the Strategy had been agreed in principle but that named items had to be reviewed. Cllr DM raised concern and enquired who paid the £3.20 per day for MDC and Capita staff to park in the Towns public car parks. He considered that the Town needed free parking and considered that MDC should provide 1 hour free parking in all of its car parks balanced with increasing prices for longer than one hour stays and also to remove the free parking period over the Christmas run up. All members considered that the current free one hour parking to the Great Ostry car park was critical to the vitality and regeneration of Town Street and the northern part of the Town. Cllr JM confirmed that she was a member of the MDC Car Park Strategy Group and had lobbied hard for this requirement, further and direct lobbying should be directed to the Portfolio Holder Cllr John Osman and also Cllr John Parham as he is a member of the MDC Cabinet.</p> <p data-bbox="320 741 1493 1023">Resolve; Proposed by Cllr DM, Seconded by Cllr JG, by a unanimous vote that MDC, the MDC Portfolio Holder Cllr John Osman and MDC Cabinet Member Cllr John Parham are informed in the strongest terms that the Town Council consider that it is imperative that the current one hour free parking to the Great Ostry Car Park is maintained to support the vitality and regeneration of Town Street and the Market Place area of the Town. It should also be noted that the 3 hours free parking to the Townsend Retail park was reduced to 2 hours on the condition that free parking was maintained to the Great Ostry car park.</p>	

CD73. 07/08 Community & Leisure Portfolio Matters – Cllr Jeanette Marsh

a)	SM Community Hospital Litter Bin	The League of Friends and therefore the hospital have requested that the Town Council reconsider provision of a litter bin to the lane which runs adjacent to the hospital grounds.
	<p data-bbox="474 1290 1482 1832">Mr Clive Pearson spoke on behalf of the League of Friends to the Community Hospital informing that works were to proceed with rebuilding of the stone boundary walling to the hospital and requested that the Committee reconsider the previous resolve in a positive manner. The litter bin would need to be positioned off of Hospital property. He put forward the concerns of the hospital and stated that hygiene and cleanliness were important issues for the hospital. Cllr TM considered following previous discussions with representative of the hospital that the area was used as a welfare area for staff members of both the International Treatment Centre and Community Hospital and that the provision should be the responsibility of the site owners. The Clerk confirmed that the old isolation lane was owned by Somerset County Council, the provision of litter bins in public areas is the function of the District Council. Agreement had been received that a litter bin could be position in the lane and MDC had confirmed that subject to compliance with their specification the bin would be serviced by them. All was needed is funding of around £814 to supply and fit the litter bin.</p> <p data-bbox="306 1839 1482 2080">Resolve; Proposed by Cllr CI, Seconded by Cllr CL, by a unanimous vote that the League of Friends of and the Community Hospital are informed that the Town Council do not have any current funding and do not have the responsibility for the function of providing a litter bin as requested. However should the Friends or the Hospital have funding then SCC had verbally agreed to the position and MDC had indicated subject to compliance with their specification of litter bin, that they would undertake the servicing and maintenance.</p>	

b)	Misburg Reception	Twinning Association confirmed a visit by Misburg and requested a civic reception to be held by the Town Council on Monday 20 July 2009. Minutes from the meeting of the Twinning Association held on the 4 November 2008 were also received.
	Resolve;	Proposed by Cllr JM, Seconded by Cllr DM, by a unanimous vote that the Town Council will fund and undertake a civic reception for our Misburg partners on Monday 20 July 2009 much the same as previous receptions.
c)	Stop & Drop Litter & Fly Tipping	Parish Council tool-kit provided and support requested to the CPRE (Campaign to Protect Rural England) campaign to picking up litter and clean up days.
	Resolve;	Proposed by Cllr CI, Seconded by Cllr JG, by a unanimous vote that the matter is noted and the supporting information is held on file and available for any such future events.
d)	Fire Service Corporate Plan	Consultation and views invited to Devon & Somerset Fire & Rescue Service Corporate Plan 2009/10 – 2011/12. Consultation can be done online and formally closes on 12 January 2009. http://www.dsfire.gov.uk/NR/rdonlyres/4141A9A8-7150-4BE2-A8DF-923C91582EFB/0/Corporateplanwebpageinternet.pdf
	Resolve;	Proposed by Cllr JB, Seconded by Cllr JG, by a unanimous vote that Cllr DM, Cllr JM and the Clerk review the Service Corporate Plan and complete the online consultation response.
e)	West Shepton Playing Fields	Outline of proposals and views received from Shepton Mallet AFC. Also request to clarify if the Town Council would be able to make an offer of funding towards the project.
	Resolve;	Cllr CI considered that the Committee needed to know further details but that he liked to think that the Council could support in some way. Proposed by Cllr CI, Seconded by Cllr JG, by unanimous vote that representatives of the Shepton Mallet AFC are invited to the next meeting of this Committee to discuss their project and requirement in more depth and detail.
f)	Shepton Mallet Cricket Club	Update following meeting with SM Cricket Club as to their future requirements.
	Resolve;	Cllr CI and DM had previously met with representatives of the Shepton Mallet Cricket Club and had been informed that they currently had to use the wicket at Whitstone School however there were concerns as to the quality of the wicket. Basically they were looking for a new site of which two had been identified. One being on the Mid Somerset Showground site and the other as an extension of the West Shepton Playing Fields. Proposed by Cllr JG, Seconded by Cllr JM, by a unanimous vote that the Town Council would support in principle where it could, other than in a financial way at this time.
g)	Somerset NHS Primary Care Trust	Annual Public Health Report for 2007/08 received.
	Resolve;	Proposed by Cllr CL by a unanimous vote that the matter is noted.
h)	CCTV	Minutes of the meeting of the User Group held 13 November 2008 attached.

	Resolve;	Proposed by Cllr CL, Seconded by Cllr DM, by a unanimous vote that the matter is noted.
i)	Shepton Mallet Library	Shepton Mallet will have a new look library in January. More books have been purchased, and updated shelving and furniture has been chosen to make the library a more attractive place to visit in the heart of Shepton. The library will be closed from Monday 12th January for one week only and will reopen on Monday 19th January at 10am and we hope that you will find time to visit the library to see some of our new improvements. During the time the library is closed library customers may use their library card at other local libraries such as Wells, Frome, Glastonbury, Street and Midsomer Norton; and there are other services than can be accessed by Internet or by phone:
	Resolve;	Proposed by Cllr CI, Seconded by Cllr JM, by a unanimous vote that the matter is most welcome however the County Library is requested in writing to consider an extension of opening hours to ensure equity with other Towns especially as the population within the Town had grown. It was considered that the current hours of opening were less than other Towns of similar demographics.

CD74. 07/08 Regeneration Portfolio Matters – Cllr Janet Kinison

a)	Derelict Land in Commercial Road	Committee to consider requesting action to regenerate this area of land adjacent to the Salvation Army which has been in a derelict state for numerous years.
	Resolve;	Mr Mike Harris spoke as to the history to the area and requested that some action should be taken to ensure the area was not left derelict and to be tidied up as it was an eyesore to the Town. The Clerk provided further historical information as to the owner and previous decisions and initiatives to improve the situation. Proposed by Cllr CL, Seconded by Cllr DM, by a vote of 5 For and 2 Abstentions that the Town Council seek the positive support of Mendip District Council to resolve the matter by firstly contacting the land owner and encouraging a positive planning application and failing same to proceed with compulsory purchase of the land to support the regeneration of the Town and improve the visual amenity to one of the major routes in and around the Town.
b)	Time To Plan	MDC Launching formal consultation on two major plans for Shepton Mallet to 2026 which includes Sustainable Community Strategy and the Local Development Framework. Cllr CI to review the documents and provide an appraisal report to the next meeting of Council on the 6 January 2009.
	Resolve;	Cllr CI confirmed that he had outline reviewed the documentation and requested Cllrs to raise any aspects or points to enable his further in-depth review. Concern was raised as to the requirement and size of a proposed new school and what would happen to the existing schools and their grounds. Cllr JB indicated that she wished to review the documents when available and Cllr CI confirmed that a different format of the documents could be reviewed on the MDC website. Proposed by Cllr JB, by a unanimous vote that Cllr CI was to undertake further and detailed appraisal of the documentation and pass on to other members for further review when available. Cllr CI is to submit his appraisal report to Council on the 6 January 2009 for further consideration.

The Chairman thanked members for their attendance and closed the meeting at 9pm.

Cllr C. C. Inchley

Chairman

Signature; _____

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