

# Notes of the Meeting of the Town Council's Community Development Working Group held on 14 April 2009, in the Council Chamber, Cannards Grave Road, Shepton Mallet.

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**Present:** Chairman - Councillor Judy Bartlett(JB)

Members - Cllrs Inchley (CI), Kinison (JK), J. Marsh (JM), T. Marsh (TM), Robinson (MR) and Shearn (NS). Mr Peter Wild (The Academy) – PCSO Penny Freestone – Zena Pollard and Michael Perry (Shepton 21).

The Chairman opened the meeting, welcoming members and guests and also provided a brief on Health & Safety requirements including emergency evacuation and assembly point procedures.

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**Note CD76. 08/09 Apologies for absence** – Cllr Champion and Lovell (both family).

**Resolve;** Proposed by Cllr JB that the apologies are accepted and recorded.

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**Note CD77. 08/09 Members Declarations of Interests**

**Shepton 21** – Cllr Inchley declared a Personal and Non-prejudicial Interest as he is a member of their Management Board. Cllr Robinson also declared a Personal and Non-prejudicial Interest.

**Speedwatch** - Cllr Inchley declared a Personal and Non-prejudicial Interest as he is a co-ordinator.

**Tourist Information Centre** - Cllr Shearn declared a Personal and Non-prejudicial Interest as he was their Treasurer.

**St Paul's School** – Cllr Marsh J and Robinson both declared a Personal and Non-prejudicial Interest.

**Resolve;** that the above Declarations are recorded.

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**Note CD78. 08/09 Presentation – The Academy Complex – Mr Peter Wild**

Mr Wild explained his role as manager of the Academy Theatre since January 2009 and the differential between BAPA which was a business and profit making organisation where as the Academy Theatre is a registered charity and a non profit organisation.

The 20 minute presentation covered areas of his personal background, his research into direction and funding and details and views on the creative and cultural sector, Ofsted and the Arts along with his next steps which were tiered to identify needs, define relationships and establish a programme defined as social, digital and education. He was currently carrying out an inventory of refurbishment and improvements required to the building and its facilities along with the associated costs. He requested assistance where-ever possible. He then undertook a further 20 minute question and answer session with members.

The Chairman concluded and thanked Mr Peter Wild for a very positive and interesting presentation and wished him luck for the future.

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**Note CD79. 08/09 Notes & Actions Points of the Previous Meeting**

The Notes of the Community Development Working Group meeting held on the 17 February 2009 were considered for accuracy and content.

**Resolve:** Proposed by Cllr NS by unanimous vote that the Notes of the Meeting of the Community Development Working Group held on the 17 February 2009 be approved as a true record and signed by the Chairman.

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## Note CD80. 08/09 Matters Arising from the Notes / Action Points

a) No matters were raised.

## Note CD81. 08/09 Chairman's Announcements

Cllr Matthew Ellis had tendered his resignation dated today and it was understood that an election would be called for the 4<sup>th</sup> June 2009.

An email had been received from the Tourist Information Centre regarding funding that would be considered later in the meeting.

A complaint had been received from a resident of Field View adjoining Collett Park regarding noise and anti social behaviour going on to the early hours over the weekend following installation of the new play equipment close to her home. The Chairman had made contact with the resident and also discussed the matter with the Police who were to visit and discuss the matter directly with the resident in question.

An injury to a young girl who suffered a broken wrist following a fall from the new play equipment in Collett Park had been informed directly to Cllr Parham and then to the Clerk. A site inspection by the Clerk, the suppliers / installers of the equipment (Record Play Equipment), the park contractor (Quadron) and Andrea White (Young Peoples Group) had taken place today and it was agreed that the situation should be monitored.

## Note CD82. 08/09 Partnership Matters

a)	<b>Police Matters</b>	PCSO Penny Freestone provided a 20 minute update to progress with anti social behaviour enforcement especially within Collett Park. A ramble around Town had taken place this afternoon with a representative from Somerset Highways to which Cllr JB had also attended. A listing of areas within the Town had been compiled and reviewed where problems with highway lineage and signage had been identified which meant that enforcement was difficult. The highways representative had agreed that action would be taken but without any timescale, currently they were to discuss the matter with the District Council looking for funding to assist with the works to be done in one hit rather than piece-meal.
<b>Resolve;</b>		That the matter is noted.
b)	<b>Shepton 21</b>	Representative from Shepton 21 were invited to the meeting to discuss possible partnership working, priorities and projects for the Town. Outline of Shepton 21 activities attached.
		Zena Pollard and Michael Perry provided a outline to Shepton 21 activities as set out in a written report provided previously to all Cllrs which covered areas of focus on the Town Centre which was by far the majority of concerns raised during consultations. They were also working with a number of interested groups, associations, individuals and clubs enabling them to improve land use, transport routes and traffic flows. They were also working to "brand" Shepton Mallet and provide a sustainable future for the community. Zena requested support from the Town Council as follows; 1 – Administration assistance by the Clerk; 2 – Provision of a managed community BBQ area within Collett Park; 3 – Funding towards provision of Bands within the Park on four Sundays through the month of July at a cost of less than £1,000; 4 – Funding towards teaching provision to be held in the room to the rear of the Baptist Church for 3hrs per week for 40 weeks at a cost of around £3,000; 5 – Funding towards repainting of milestones estimated at less than £100;

	<b>Resolve;</b>	The Chairman thanked Zena Pollard and Michael Perry for their very interesting presentation and update, clearly there was a lot of things going on within Shepton 21. The requests for support were noted and would receive future consideration.
c)	<b>St Paul's C of E (VC) Junior School</b>	General letter received informing that two teachers intend to visit Zambia to build on links with Chipili Basic School and seek donations to raise money for their trip programmed for May 2009. Concern was raised at the late request and the short timescale before the event was to take place.
	<b>Resolve;</b>	Proposed by Cllr JB by a unanimous vote that the matter is noted. The applicant is to be informed of the timescale requirements of the Council and to request that any future projects or initiatives are informed to the Council before November of the preceding year to any proposed event so that the matter could be considered along with annual precept / budget requirements.
d)	<b>Disabled Access and Facilities</b>	Response received from MDC. Meeting arranged Thursday 23 April 2009 at 11am to discuss the matter.
	<b>Resolve;</b>	Proposed by Cllr JB that the matter is noted and Cllr Bartlett and Champion are to attend.

**Note CD83. 08/09 Community & Leisure Portfolio Matters – Cllr Jeanette Marsh**

a)	<b>Civic Reception Misburg on Monday 20 July 2009</b>	Peter Street Rooms booked @£48 Finger Buffet with sweets catering booked for 45 numbers @£270 Drinks and glasses still to source plus gifts  Cllr JM hoped that all Cllrs would support and attend the function.
	<b>Resolve;</b>	Proposed by Cllr JM that the matter is noted.
b)	<b>Twinning Association</b>	Minutes of AGM held 17 February 2009 and 17 March 2009 received. Next meeting scheduled for 14 April 2009.
	<b>Resolve;</b>	Proposed by Cllr JM that the matter is noted.
c)	<b>Transfer of Homes</b>	Selwood Housing inform Midland Heart and their tenants have selected to buy their affordable homes in Constatine Court, Dennet Close and Chirio Close with transfer planned for 23 March 2009.
	<b>Resolve;</b>	Proposed by Cllr JM that the matter is noted.
d)	<b>Tourist Information Centre</b>	Letter of support and concern as to possible reduced funding by MDC to the TIC sent and response received 25/3 (copied to Cllrs via email). Request from Lorraine Pratten to early release of this years funding from the Town Council (Budget £2,300). Cllr NS provided an update and considered that funding could wait until the end of the month.
	<b>Resolve;</b>	Proposed by Cllr MR, Seconded by Cllr JK, by a vote of 5 For and 2 Abstentions that the precept budget of a £2,300 grant is paid without delay to support the SM TIC and their current cash-flow requirements with the matter being put to the next meeting of Council for full ratification.

e)	<b>Speed Indicator Device</b>	Results of latest provision at Waterloo Road. (2 to 6 March 2009 copy attached). It was noted the high volume of traffic movements recorded.
<b>Resolve;</b>		Proposed by Cllr JM that the matter is noted.

**Note CD84. 08/09 Regeneration Portfolio Matters – Cllr Janet Kinison**

a)	Cllr JK informed that there was nothing to report, unfortunately ill health had played a part but that she had continued to attend meetings of Shepton 21.
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**Note CD85. 08/09 Agenda for the next meeting Tuesday 16 June 2009.**

The Chairman thanked members for their attendance and closed the meeting at 8.30pm.

**Cllr J. M. Marsh**  
**Chairman**

**Signature; \_\_\_\_\_**  
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